



VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

(Approved by AICTE & Affiliated to JNTU-GV, Vizianagaram) Estd. 2008

Accredited by NBA for UG Programmes of EEE, ECE, CSE & IT
ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 Certified Institution



VIEW/Principal/Office order/2022/037

Date: 10/11/2022

PROCEEDINGS OF OFFICE ORDER

With effect from 10/11/2022 "Women Grievance & Anti -Sexual Harassment Committee/cell (WG&ASHC) will be called as "Internal Complaint Committee/Cell (ICC)".

Sl.No	Name	Designation	Position	Phone No.
1.	Dr. K. Jyothsna	Assoc.Prof-BS&H	President	8985367040
2.	Dr. T. Sandhya Kumari	Dean -Academics	Vice-President	9949873848
3.	Dr. P. Vijaya Bharathi	Assoc.Prof- CSE	Secretary	9849819662
4.	Mrs. P. Rajaya Lakshmi	Advocate	Adviser	9290442757
5.	Dr. D. Vijaya Lakshmi	Assoc.Prof- ECE	Dept. Coordinator	9248562866
6.	Ms. V.V. Sai Santoshi	Asst.Prof - EEE	Dept. Coordinator	9177416155
7.	Mrs. B. Sudha Madhuri	Asst. Prof - IT	Dept. Coordinator	8919454392
8.	Mrs. P. Prasanna Kumari	Asst. Prof - MECH	Dept. Coordinator	9059604983
9.	Mrs. M. Satyavathi	Asst.Prof - MBA	Dept. Coordinator	9032991981
10.	Dr. D. Nirmala Devi	Assoc.Prof - BS&H	Dept. Coordinator	9849367368

The Internal Complaint Committee/Cell (ICC) is responsible:

1. To work in the direction of providing help to any female complaining of discrimination, either gender discrimination or otherwise, any kind of abuse, loneliness, peer pressure, groupism, home sickness, insecurity and /or inferiority complex in terms of physical appearance, hostel issues, harassment from room-mates, adjusting and adopting to the new environment etc.
2. To deals with issues relating to sexual harassment at the college as per the guidelines of Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013. It is applicable to all students, staff and faculty.

Term : Two years and shall continue to be in force until reconstruction.

Meetings : The meeting may be scheduled as and when necessary.


Copy to : All HoDs

 ECE
  EEE
  CSE
  IT
  ME


Coordinator:


PRINCIPAL

 MBA
 BS&H


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K.J. Peta, VSEZ (P.O.)
Visakhapatnam-49



Kapujaggarajupeta, VSEZ (Post), Visakhapatnam - 530 049, Andhra Pradesh, India

Ph. : 0891-2504931, 9133300357 :: Fax : 0891-2504931

E-mail : view.office2008@gmail.com, viewprincipal@gmail.com

Web : www.view.edu.in



VIEW/ WP&EC /AY21-22/MOM/05

Date: 30-06-2022

Women Protection & Empowerment Cell

The annual minutes of the meeting of Women Protection & Empowerment Cell was held on dt: 30-06-2022 at Board room by 2:00 pm by the President of WP&EC.

The following grievances are registered and resolved for the Academic Year 2021-22

Sl.No	Name of the student	Date of Appeal received	Date of issue resolved	Issue	Action Taken
1.	Ms.N.Jahnavi (I-CSE-C)	20-01-2022	31-01-2022	Request received to resolve transportation issue as she is suffering during her monthly times.	Issue has been directed to transport manager and resolved.
2.	Ms.J.Pujitha I-B.Tech-EEE	27-06-2022	28-06-2022	Request received to resolve physical harassment by male staff during lab hours	Issue has been forwarded to principal's desk and been resolved with immediate action towards the staff member. he was asked to quit from his services immediately.
3.	Ms.Ch.Lalli Priya I-B.Tech-EEE				
4.	Ms.K.Niharika I-B.Tech-EEE				
5.	Ms.M.Hema Varshini I-B.Tech-EEE				
6.	Ms.M.Likhitha I-B.Tech-EEE				
7.	Ms.B.E.Joshnavi I-B.Tech-EEE				
8.	Ms.T.Poojitha I-B.Tech-CSE				
9.	Ms.Mohitha I-B.Tech-CSE				



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VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada

VIEW/WG&EC- Meeting/2021-22/05

Date: 29/06/2022

CIRCULAR

The Women Protection & Empowerment cell has been planned to conduct Annual academic meeting for the academic year 2021-22 on 30th June 2022, Thursday at 2.00 pm. All the members of Women Protection & Empowerment cell are here by informed to attend the meeting.

Venue: Board Room

Agenda:

To discuss the grievances received and redressed during Academic Year 2021-22.



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29/6/22
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Copy to:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Dr.D.Nirmala Devi	Assoc.Prof-BS&H	President	[Signature]
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice -President	[Signature]
3.	Mrs.S.Roopa	Asst.Prof-MECH	Secretary	[Signature]
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	[Signature]
5.	Dr.P.Vijaya Bharathi	Assoc.Prof-CSE	Dept. Coordinator	[Signature]
6.	Mrs.T.Sandhya Kumari	Assoc.Prof-ECE	Dept. Coordinator	[Signature]
7.	Mrs.S.Kezia	Asst.Prof-EEE	Dept. Coordinator	[Signature]
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept. Coordinator	[Signature]
9.	Mrs.G.Anusha	Asst.Prof- MECH	Dept. Coordinator	-
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept. Coordinator	M.Satyavathi
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept. Coordinator	[Signature]



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VIEW/ WP&EC /AY21-22/MOM/04

Date : 28-06-2022

Minutes of the meeting - Women protection & Empowerment Cell:

Women protection and Empowerment cell meeting is conducted on 27.06.2022, Monday at 3.00 PM at Board Room of Vignan's Institute of Engineering for Women to discuss about the allegation raised by First B-Tech students on Mr.K.Uday Shankar, Lab Programmer.

A committee consisting of

1. Dr.T.Sandhya Kumari, Dean-Academics, VIEW.
2. Dr. K.Jaya Sri, Dean-R&D cell, VIEW.
3. Dr.K.Vijay Kumar, HOD-CSE, VIEW.
3. Mrs.S.Kalyani, HOD, IT, VIEW.
4. Dr.D.Nirmala Devi, I/C WP&EC cell, Associate professor-BS&H,VIEW.

was appointed by Principal Sir to resolve the issue immediately.

The following complaints were mentioned by the students about Mr.K.Uday Shankar, Lab Programmer, VIEW.

- Mr.K.Uday Shankar is behaving in an unusual manner where they are feeling inconvenient.
- He used to touch their shoulders while explaining the doubts during lab hours.
- He used to try touching every girl whenever there is a chance.
- They felt very embracing during the above situations.

The committee members:

Sl. No	Name of Committee Member	Designation	Position	Sign
1.	Dr.D.Nirmala Devi	Assoc.Prof-BS&H	President	
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice -President	
3.	Mrs.S.Roopaa	Asst.Prof-MECH	Secretary	
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	
5.	Dr.P.Vijaya Bharathi	Assoc.Prof-CSE	Dept. Coordinator	



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6.	Dr.T.Sandhya Kumari	Assoc.Prof-ECE	Dept. Coordinator	<i>S</i>
7.	Mrs.S.Kezia	Asst.Prof-EEE	Dept. Coordinator	<i>Kezia</i>
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept. Coordinator	<i>Kalyani</i>
9.	Mrs.G.Anusha	Asst.Prof- MECH	Dept. Coordinator	<i>Anusha</i>
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept. Coordinator	<i>Satyavathi</i>
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept. Coordinator	<i>Suhasini</i>

P. S. Srinivas Reddy

PRESIDENT

S. Srinivas Reddy

PRINCIPAL



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VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada

Date: 28-06-2022

ACTION TAKEN

Complaints received by the Women Protection & Empowerment cell:

- Mr.K.Uday Shankar is behaving in an unusual manner where they are feeling inconvenient.
- He used to touch their shoulders while explaining the doubts during lab hours.
- He always tried to touch every girl where there is a chance.
- They felt very embracing during the above situations.

As per the committee recommendations and with the discussions of the principal, the following actions are proposed for implementation.

1. To ask Mr.K.Uday Shankar, for his explanation.
2. To submit resignation immediately.

The following is the status of the complaints stated above

Mr.K.Uday Shankar accepted his faults and expressed his apology for his mistakes. The issue has resolved immediately by accepting his resignation and relieved him from his duties on the same day.

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VIEW/WP&EC- Meeting/2021-22/04

Date: 27-06-2022

CIRCULAR

The Women Protection & Empowerment cell Meeting has been planned to conduct on 27th June 2022, Monday at 3.00 pm to discuss the allegation raised by first year students during their DS Labs at B-15 and B-16. As it is utmost important issue to be discussed, All the members of Women Protection and Empowerment cell are hereby informed to attend the meeting without fail

Venue: Board Room

Agenda:

To discuss about the allegation raised on DS Lab Programmer by First year Students.



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27/6/22

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Copy to:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Dr.D.Nirmala Devi	Assoc.Prof-BS&H	President	
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice-President	
3.	Mrs.S.Roopa	Asst.Prof-MECH	Secretary	
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	-
5.	Dr.P.Vijaya Bharathi	Assoc.Prof-CSE	Dept. Coordinator	
6.	Dr.T.Sandhya Kumari	Assoc.Prof-ECE	Dept. Coordinator	
7.	Mrs.S.Kezia	Asst.Prof-EEE	Dept. Coordinator	
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs.G.Anusha	Asst.Prof- MECH	Dept. Coordinator	-
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept. Coordinator	
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept. Coordinator	

10.	Ms.Mounika I-B.Tech-ECE				
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Members Present for the meeting:

Sl. No	Name	Designation	Position	Signature
1.	Dr.D.Nirmala Devi	Assoc.Prof-BS&H	President	
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice -President	
3.	Mrs.S.Roopa	Asst.Prof-MECH	Secretary	
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	
5.	Dr.P.VijayaBharathi	Assoc.Prof-CSE	Dept. Coordinator	
6.	Mrs.T.SandhyaKumari	Assoc.Prof-ECE	Dept. Coordinator	
7.	Mrs.S.Kezia	Asst.Prof-EEE	Dept. Coordinator	
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs.G.Anusha	Asst.Prof- MECH	Dept. Coordinator	
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept. Coordinator	
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept. Coordinator	
12.	Ms.D.Gouthami	Student Member	IV-B.Tech - IT	
13.	Ms.A.Vani	Student Member	IV-B.Tech CSE	
14.	Ms.A.Mounika	Student Member	IV-B.Tech ECE	
15.	Ms.B.Ramya	Student Member	IV-B.Tech EEE	
16.	Ms.G.Gunasree	Student Member	IV-B.Tech ME	
17.	Ms.M.LathaSree	Student Member	II-MBA	

The President and committee members expressed their gratitude to Principal for resolving the grievances of students.

PRESIDENT



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Kapu Jaggarajupeta, VSEZ Post, Visakhapatnam-530049 A.P

VIEW/Principal/Office order/2022/015

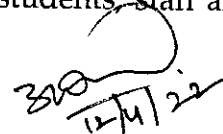
Date: 12/04/2022

PROCEEDINGS OF THE OFFICE ORDER

Dr.D.Nirmala Devi, Associate Professor of Chemistry, Department of Basic Science & Humanities is appointed as In-Charge of **Women Protection and Empowerment Cell (WP&EC)** with effect from 12th April 2022.

Duties & Responsibilities:

1. To evaluate grievances and to suggest measures and actions for achieving safe and healthy environment.
2. To gain insight into the issues concerned with gender inequalities violence and insecurities faced by women employees and girl students
3. To organize workshops and seminars for women empowerment development.
4. To promote personality development, leadership quality and role of women in the society and educate women in rural areas about social and legal rights.
5. Empowering women to attain emotional, physical and mental freedom to withstand the changing phase of their life.
6. To enhance the self-esteem and self-confidence of women students, faculty and staff in the college.
7. To provide a platform for listening to complaints and resolve issues pertaining to grievances files by students or staff.
8. To develop critical thinking ability of women students such that it enhances decision-making ability.
9. To work in the direction of providing help to any female complaining of discrimination, either gender discrimination or otherwise, any kind of abuse, loneliness, peer pressure, groupism, home sickness, insecurity and/or inferiority complex in terms of physical appearance, hostel issues, harassment from room-mates, adjusting and adopting to the new environment etc.
10. To Deal appropriately with issues relating to sexual harassment at the college as per the guidelines of Sexual Harassment^{of} Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 which is applicable to all students, staff and faculty.


300
12/4/22
Dr.Sudhakar Jyothula
PRINCIPAL

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1. Individual
2. All HoDs
3. A.O/Office File



VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

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VIEW/WG&ASHC- Meeting/2021-22/03

Date: 18/02/2022

CIRCULAR

The Women Grievance & Anti-Sexual Harassment committee Meeting has been planned to conduct on 19th February 2022, Saturday at 2.00 pm. All the members of Women Grievance & Anti-Sexual Harassment committee are hereby informed to attend the meeting without fail to discuss about Women's Day Celebrations-2022.

Venue: Board Room

Agenda:

To discuss about International Women's Day celebrations -2022.

3/18/22
18/2/22
PRINCIPAL

Copy to:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Dr.D.Nirmala Devi	Assoc.Prof-BS&H	President	<i>[Signature]</i>
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice -President	<i>[Signature]</i>
3.	Mrs.S.Roopa	Asst.Prof-MECH	Secretary	<i>[Signature]</i>
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	<i>[Signature]</i>
5.	Dr.P.Vijaya Bharathi	Assoc.Prof-CSE	Dept. Coordinator	<i>[Signature]</i>
6.	Mrs.T.Sandhya Kumari	Assoc.Prof-ECE	Dept. Coordinator	<i>[Signature]</i>
7.	Mrs.S.Kezia	Asst.Prof-EEE	Dept. Coordinator	<i>[Signature]</i>
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept. Coordinator	<i>[Signature]</i>
9.	Mrs.G.Anusha	Asst.Prof- MECH	Dept. Coordinator	<i>[Signature]</i>
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept. Coordinator	<i>[Signature]</i>
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept. Coordinator	<i>[Signature]</i>



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VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada

Date: 21.02.2022

VIEW/ WG&ASHC /AY21-22/MOM/03

Minutes of the meeting - Women Grievance & Anti –Sexual Harassment Committee

Women Grievance & Anti-Sexual Harassment Committee meeting is conducted on 21.02.2022, Monday at 11.00 AM in Vignan's Institute of Engineering for Women to discuss about the International Women's Day 2022 celebrations. The meeting is preceded by the President of Women Grievance & Anti-Sexual Harassment Committee.

The attendedees for the meeting are:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Dr.D.Nirmala Devi	Assoc.Prof-BS&H	President	
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice –President	
3.	Mrs.S.Roopa	Asst.Prof-MECH	Secretary	
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	
5.	Dr.P.Vijaya Bharathi	Assoc.Prof-CSE	Dept. Coordinator	
6.	Mrs.T.Sandhya Kumari	Assoc.Prof-ECE	Dept. Coordinator	
7.	Mrs.S.Kezia	Asst.Prof-EEE	Dept. Coordinator	
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs.G.Anusha	Asst.Prof- MECH	Dept. Coordinator	
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept. Coordinator	
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept. Coordinator	

To discuss about the smooth functioning of the event and also to assign various responsibilities to the faculty members.

PRESIDENT



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VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

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VIEW/WG&ASHC- Meeting/2021-22/02

Date: 28/01/2022

CIRCULAR

The Women Grievance & Anti-Sexual Harassment committee Meeting has been planned to conduct on 29th January 2022, Saturday at 2.00 pm. All the members of Women Grievance & Anti-Sexual Harassment committee are hereby informed to attend the meeting without fail to discuss about a complaint received against transportation from first year student.

Venue: Board Room

Agenda:

To resolve the problem raised by the student

3/20/22
28/1/22

PRINCIPAL

Copy to:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Dr.D.Nirmala Devi	Assoc.Prof-BS&H	President	<i>[Signature]</i>
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice -President	<i>[Signature]</i>
3.	Mrs.S.Roopa	Asst.Prof-MECH	Secretary	<i>[Signature]</i>
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	<i>[Signature]</i>
5.	Dr.P.Vijaya Bharathi	Assoc.Prof-CSE	Dept. Coordinator	<i>[Signature]</i>
6.	Mrs.T.Sandhya Kumari	Assoc.Prof-ECE	Dept. Coordinator	<i>[Signature]</i>
7.	Mrs.S.Kezia	Asst.Prof-EEE	Dept. Coordinator	<i>[Signature]</i>
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept. Coordinator	<i>[Signature]</i>
9.	Mrs.G.Anusha	Asst.Prof- MECH	Dept. Coordinator	<i>[Signature]</i>
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept. Coordinator	<i>[Signature]</i>
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept. Coordinator	<i>[Signature]</i>



3/20/22
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VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada

Date: 31.01.2022

VIEW/ WG&ASHC /AY21-22/MOM/02

Minutes of the meeting - Women Grievance & Anti –Sexual Harassment Committee

Women Grievance & Anti-Sexual Harassment Committee meeting is conducted on 29.01.2022, Saturday at 2.00 PM in Vignan's Institute of Engineering for Women to address any complaints / issues raised by a student from first year CSE. The meeting is preceded by the President of Women Grievance & Anti-Sexual Harassment Committee.

In this regard the student has complained about the ongoing dispute with the bus driver. The bus driver is refusing to stop the bus at her convenient location where she has to walk a mile from the point she gets down.

The attendees for the meeting are:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Dr.D.Nirmala Devi	Assoc.Prof-BS&H	President	
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice –President	
3.	Mrs.S.Roopa	Asst.Prof-MECH	Secretary	
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	
5.	Dr.P.Vijaya Bharathi	Assoc.Prof-CSE	Dept. Coordinator	
6.	Mrs.T.Sandhya Kumari	Assoc.Prof-ECE	Dept. Coordinator	
7.	Mrs.S.Kezia	Asst.Prof-EEE	Dept. Coordinator	
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs.G.Anusha	Asst.Prof- MECH	Dept. Coordinator	
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept. Coordinator	
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept. Coordinator	

PRESIDENT



31/1/22
PRINCIPAL
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VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

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ACTION TAKEN

Date: 31.01.2022

Complaints received by the Women Grievance & Anti –Sexual Harassment Committee

The first year CSE- student N. Jahnavi has complained about the ongoing dispute with the bus driver. The bus driver is refusing to stop the bus at her convenient location where she has to walk a mile from the point she gets down.

As per the committee recommendations and with the discussions of the principal, the following actions are proposed for implementation.

Issue taken to the notice of the Transport Manager.

The following is the status of the complaints stated above

The Issue has been directed to the perusal of Transport Manager and a meeting has been organized with the concerned driver of that route and he was instructed to consider her situation. Hence the problem was resolved.

PRESIDENT



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VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

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VIEW/WG&ASHC- Meeting/2021-22/01

Date: 14/09/2021

CIRCULAR

The Women Grievance & Anti-Sexual Harassment committee Meeting has been planned to conduct on 15th September 2021, Wednesday at 2.00 pm. All the members of Women Grievance & Anti-Sexual Harassment committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

1. Review on previous meeting proposals and actions taken.
2. Activity proposals.
3. Any other points related to Women Empowerment and anti sexual harassment
4. Selection of Student representatives for the Academic Year 2021-22.

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PRINCIPAL

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Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Dr.D.Nirmala Devi	Assoc.Prof-BS&H	President	
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice -President	
3.	Mrs.S.Roopa	Asst.Prof-MECH	Secretary	
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	
5.	Dr.P.Vijaya Bharathi	Assoc.Prof-CSE	Dept. Coordinator	
6.	Mrs.T.Sandhya Kumari	Assoc.Prof-ECE	Dept. Coordinator	
7.	Mrs.S.Kezia	Asst.Prof-EEE	Dept. Coordinator	
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs.G.Anusha	Asst.Prof- MECH	Dept. Coordinator	
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept. Coordinator	
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept. Coordinator	



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Visakhapatnam-49



VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada

VIEW/WG&ASHC- Meeting/2021-22/01(A)

Date: 15.09.2021

CIRCULAR

As per the recommendations of the Principal and Committee members of the Women Protection cell, The following students were elected as student representatives for the Academic Year 2021-22, for the smooth and effective functioning of the cell.

STUDENT-REPRESENTTATIVES FOR THE ACADEMIC YEAR 2021-22

Sl.No	Name	Hall Ticket No	Program	Signature
1.	Ms.D.Gouthami	18NM1A1207	IV-B.Tech - IT	
2.	Ms.A.Vani	18NM1A0503	IV-B.Tech CSE	
3.	Ms.A.Mounika	18NM1A0402	IV-B.Tech ECE	
4.	Ms.B.Ramya	18NM1A0210	IV-B.Tech EEE	
5.	Ms.G.Gunasree	18NM1A0304	IV-B.Tech ME	
6.	Ms.M.Latha Sree	20NM1E0033	II-MBA	

The roles and responsibilities are:

1. To create awareness about the functioning of the cell in the college.
2. To bring any kind of issues related to students into the consideration of the cell members for immediate redressal.
3. To act as student coordinators while conducting any seminars and workshops related to Women Empowerment.


PRINCIPAL

Copy to: All HODs


ECE


EEE


CSE


IT


ME


MBA


BS&H


Coordinator:

Office Copy




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VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada

Date: 15.09.2021

VIEW/ WG&ASHC /AY21-22/MOM/01

Minutes of the meeting - Women Grievance & Anti –Sexual Harassment Committee

Women Grievance & Anti-Sexual Harassment Committee meeting is conducted on 15.09.2021, Wednesday at 2.00 PM in Vignan's Institute of Engineering for Women to address any complaints / issues raised by the students and women employees. Committee members were also elected student representatives for the effective functioning of the cell for the Academic Year 2021-22. The meeting is preceded by the President of Women Grievance & Anti-Sexual Harassment Committee.

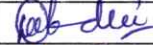

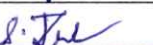


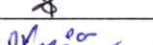

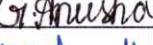
Any kind of harassment or grievance can be brought to the notice of the President or any of the Committee Members for necessary action and redressal. The student representatives are elected by the committee members for AY 2021-22.

Sl.No	Name	Hall Ticket No	Program
1.	Ms.D.Gouthami	18NM1A1207	IV-B.Tech - IT
2.	Ms.A.Vani	18NM1A0503	IV-B.Tech CSE
3.	Ms.A.Mounika	18NM1A0402	IV-B.Tech ECE
4.	Ms.B.Ramya	18NM1A0210	IV-B.Tech EEE
5.	Ms.G.Gunasree	18NM1A0304	IV-B.Tech ME
6.	Ms.M.Latha Sree	20NM1E0033	II-MBA


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The attendedees for the meeting are:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Dr.D.Nirmala Devi	Assoc.Prof-BS&H	President	
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice -President	
3.	Mrs.S.Roopaa	Asst.Prof-MECH	Secretary	
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	
5.	Dr.P.Vijaya Bharathi	Assoc.Prof-CSE	Dept. Coordinator	
6.	Mrs.T.Sandhya Kumari	Assoc.Prof-ECE	Dept. Coordinator	
7.	Mrs.S.Kezia	Asst.Prof-EEE	Dept. Coordinator	
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs.G.Anusha	Asst.Prof- MECH	Dept. Coordinator	
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept. Coordinator	
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept. Coordinator	



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E-mail : view.office2008@gmail.com, viewprincipal@gmail.com

website : www.vignanview.org

VIEW/WG&ASHC- Meeting/2020-21/03

Date: 25-08-2021

CIRCULAR

The Women Protection cell Meeting has been planned to conduct Annual academic meeting on 26th August 2021, Friday at 2.00 pm. All the members of Women Protection cell are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

To discuss the grievances received under this cell and redressal during the Academic Year 2020-21

3/20/21
25/8/21
PRINCIPAL

Sl. No	Name	Designation	Position	Signature
1.	Dr. K. Jyosthna	Assoc. Prof-BS&H	President	-
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	<i>[Signature]</i>
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	<i>[Signature]</i>
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	<i>[Signature]</i>
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	<i>[Signature]</i>
6.	Mrs. T. Sandhya	Assoc. Prof-ECE	Dept. Coordinator	<i>[Signature]</i>
7.	Ms. B. M. Pushpa	Assoc. Prof-EEE	Dept. Coordinator	<i>[Signature]</i>
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	<i>[Signature]</i>
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	<i>[Signature]</i>
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	<i>[Signature]</i>
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	<i>[Signature]</i>



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website : www.vignanview.org

VIEW/ WG&ASHC /AY2020-21/MOM/03

Date: 28-08-2021


Women Grievance and Anti Sexual Harassment Cell

The annual minutes of the meeting of Women Grievance and Anti Sexual Harassment Cell for the academic year 2020-21 was held on dt:26-08-2021 at Board room by 2:00 pm by the Vice- President of WG&ASHC Cell.


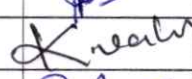
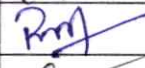


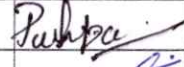
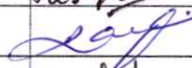
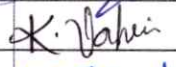
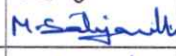
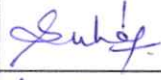
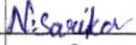
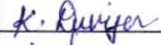


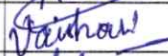

The following grievances are registered and resolved for the Academic Year 2020-21

Sl.No	Name of the student	Date of Appeal received	Date of issue resolved	Issue	Action Taken
1.	Ms.D.Padmavathi (II-B.Tech-ECE)	15-09-2020	22-09-2020	Request received to arrange the bus facility to students who are attending exams on Sundays.	Issue taken to the notice of the transport manager and permission is being taken from RTA.
2.	Women Faculty	18-09-2020	22-09-2020	Request received by Woman faculty to arrange foot pedal hand sanitizer.	Issue taken to the notice of the manager and arranged sanitizer dispensers i each floor.




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Visakhapatnam-49

Members Present for the meeting:

Sl. No	Name	Designation	Position	Signature
1.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
2.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
3.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof- ME	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	
12.	Ms.N.Sarika	IV-B.Tech-IT	IT-Student Member	
13.	Ms.K.Divya	IV-B.Tech-CSE	CSE-Student Member	
14.	Ms.V.Harika	IV-B.Tech-ECE	ECE-Student Member	
15.	Ms.A.Vaishnavi	IV-B.Tech-EEE	EEE-Student Member	
16.	Ms.E.Vaishnavi	IV-B.Tech-ME	ME- Student Member	
17.	Ms.K.Keerthana	II-MBA	MBA- Student Member	

The President and committee members expressed their gratitude to Principal for resolving the grievances of students and Faculty members.



PRESIDENT



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website : www.vignanview.org

VIEW/WG&ASHC- Meeting/2020-21/02

Date: 17/02/2021

CIRCULAR

The Women Grievance & Anti-Sexual Harassment committee Meeting has been planned to conduct on 17th February 2021, Wednesday at 11.00. All the members of Women Grievance & Anti-Sexual Harassment committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

1. Review on previous meeting proposals and actions taken.
2. Activity proposals.
3. Any other points related to Women Empowerment and anti sexual harassment

300
17/2/21
PRINCIPAL

Copy to:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Dr.K.Jyotsna	Assoc.professor- BS&H	President	-
2.	Dr.Akanksha Mishra	Assoc. Prof-EEE	Vice -President	<i>[Signature]</i>
3.	Mrs.K.Vahini	Asst.professor- MECH	Secretary	<i>K. Vahini</i>
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	<i>[Signature]</i>
5.	Mrs.P.Vijayabharathi	Assoc.Prof - CSE	Dept. Coordinator	<i>[Signature]</i>
6.	Mrs.T.Sandhya Kumari	Assoc.Prof - ECE	Dept. Coordinator	<i>[Signature]</i>
7.	Ms.B.M.Pushpa Latha	Assoc.Prof - EEE	Dept. Coordinator	<i>[Signature]</i>
8.	Mrs.S.Kalyani	Assoc.Prof - IT	Dept. Coordinator	<i>[Signature]</i>
9.	Mrs.K.Vahini	Asst.professor- MECH	Dept. Coordinator	<i>K. Vahini</i>
10.	Mrs.M.Satyavathi	Asst.Prof- MBA	Dept. Coordinator	<i>M. Satyavathi</i>
11.	Dr.K.P.Suhasini	Assoc.Prof - BS&H	Dept. Coordinator	<i>[Signature]</i>



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website : www.vignanview.org

Date: 17.02.2021

VIEW/ WG&ASHC /AY2020-21/MOM/02

Minutes of the meeting - Women Grievance & Anti –Sexual Harassment Committee

Women Grievance & Anti-Sexual Harassment Committee meeting is conducted on 17.02.2021 at 11.00 AM in Vignan's Institute of Engineering for Women to address any complaints / issues raised by the students and women employees. The meeting is preceded by the President of Women Grievance & Anti-Sexual Harassment Committee and it is attended by its members.

Sl. No	Name	Designation	Position	Signature
1.	Dr. K. Jyosthna	Assoc. Prof-BS&H	President	—
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	

1. If any Woman faculty, staff or girl students has any grievance, including any kind of harassment, the same can be brought to the notice of the President or any of the Committee members for necessary action and redressal.

2. Any kind of harassment or grievance, can be brought to the notice of the president or any of the committee members for necessary action and redressal.

PRESIDENT



17/2/21
PRINCIPAL
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website : www.vignanview.org

VIEW/WG&ASHC- Meeting/2020-21/01

Date: 17/9/2020

CIRCULAR

The Women Grievance & Anti-Sexual Harassment committee Meeting has been planned to conduct on 19th September 2020, Saturday at 11.00. All the members of Women Grievance & Anti-Sexual Harassment committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

1. Review on previous meeting proposals and actions taken.
2. Activity proposals.
3. Any other points related to Women Empowerment and anti sexual harassment
4. Selection of Student representatives for the Academic Year 2020-21

3200
17/9/2020

PRINCIPAL

Copy to:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Dr.K.Jyotsna	Assoc.professor- BS&H	President	<i>[Signature]</i>
2.	Dr.Akanksha Mishra	Assoc. Prof-EEE	Vice –President	<i>[Signature]</i>
3.	Mrs.K.Vahini	Asst.professor- MECH	Secretary	<i>[Signature]</i>
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	<i>[Signature]</i>
5.	Mrs.P.Vijayabharathi	Assoc.Prof - CSE	Dept. Coordinator	<i>[Signature]</i>
6.	Mrs.T.Sandhya Kumari	Assoc.Prof - ECE	Dept. Coordinator	<i>[Signature]</i>
7.	Ms.B.M.Pushpa Latha	Assoc.Prof – EEE	Dept. Coordinator	<i>[Signature]</i>
8.	Mrs.S.Kalyani	Assoc.Prof – IT	Dept. Coordinator	<i>[Signature]</i>
9.	Mrs.K.Vahini	Asst.professor- MECH	Dept. Coordinator	<i>[Signature]</i>
10.	Mrs.M.Satyavathi	Asst.Prof- MBA	Dept. Coordinator	<i>[Signature]</i>
11.	Dr.K.P.Suhasini	Assoc.Prof – BS&H	Dept. Coordinator	<i>[Signature]</i>



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website : www.vignanview.org

Date: 19.09.2020

VIEW/ WG&ASHC /AY2020-21/MOM/01

Minutes of the meeting - Women Grievance & Anti –Sexual Harassment Committee

Women Grievance & Anti-Sexual Harassment Committee meeting is conducted on 19.09.2020 at 11.00 AM in Vignan's Institute of Engineering for Women to address any complaints / issues raised by the students and women employees. Committee members were also elected student representatives for the effective functioning of the cell for the Academic Year 2020-21. The meeting is preceded by the President of Women Grievance & Anti-Sexual Harassment Committee and it is attended by its members.

Sl. No	Name	Designation	Position	Signature
1.	Dr. K. Jyosthna	Assoc. Prof-BS&H	President	
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	



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1. The following complaints are received from the students. They are discussed and have been forwarded by the committee to the principal:

- i. Arrangement of bus facility to students who are attending exams in the campus during sundays.

The Women Grievance & Anti –Sexual Harassment Committee has discussed the issues raised by the students and forwarded suggestions to the principal for necessary action.

2. Women Employees of the college have listed the following issues

- i. Arrangement of foot peddle hand sanitizer dispensers in each floor

3. Any kind of harassment or grievance can be brought to the notice of the President or any of the Committee Members for necessary action and redressal.

The student representatives for the AY 2020-21

Sl.No	Name	Hall Ticket No	Program
1.	Ms.N.Sarika	17NM1A1244	IV-B.Tech-IT
2.	Ms.K.Divya	17NM1A0571	IV-B.Tech-CSE
3.	Ms.V.Harika	17NM1A04G5	IV-B.Tech-ECE
4.	Ms.A.Vaishnavi	17NM1A0202	IV-B.Tech-EEE
5.	Ms.E.Vaishnavi	17NM1A0307	IV-B.Tech-ME
6.	Ms.K.Keerthana	19NM1E0020	II-MBA



PRESIDENT



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website : www.vignanview.org

ACTION TAKEN

Date: 22.09.2020

Complaints received by the Women Grievance & Anti –Sexual Harassment Committee

1. Arrangement of bus facility to students who are attending exams in the campus.
2. Arrangement of foot pedals hand sanitizer dispensers in each floor.

As per the committee recommendations and with the discussions of the principal, the following actions are proposed for implementation.

1. Issue taken to the notice to the notice of the Transport Manager.
2. Issue taken to the notice of the Manager.

The following is the status of the complaints stated above

1. Issue taken to the notice to the notice of the Transport Manager and permission is being taken from RTA.
2. Issue taken to the notice of the manager and arranged sanitizer dispensers in each floor.

PRESIDENT

PRINCIPAL



PRINCIPAL
Vignan's Institute of
Engineering for Women
✓ I. Peta, VSEZ (P.O.)
visakhapatnam-49



VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

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Kapujaggarajupeta, VSEZ (Post), Visakhapatnam-530 049, Andhra Pradesh, India

Phone : 9133300357, 8886066339 :: Fax : 0891-2010485

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website : www.vignanview.org

VIEW/WG&ASHC- Meeting/2020-21/01(A)

Date: 19.09.2020

CIRCULAR

As per the recommendations of the Principal and Committee members of the Women Protection cell, The following students were elected as student representatives for the Academic Year 2020-21, for the smooth functioning of the cell.

STUDENT-REPRESENTATIVES FOR THE ACADEMIC YEAR 2020-21

Sl.No	Name	Hall Ticket No	Program	Signature
1.	Ms.N.Sarika	17NM1A1244	IV-B.Tech-IT	N. Sarika
2.	Ms.K.Divya	17NM1A0571	IV-B.Tech-CSE	Divya
3.	Ms.V.Harika	17NM1A04G5	IV-B.Tech-ECE	Harika
4.	Ms.A.Vaishnavi	17NM1A0202	IV-B.Tech-EEE	VASHNAVI
5.	Ms.E.Vaishnavi	17NM1A0307	IV-B.Tech-ME	E. Vaishnavi
6.	Ms.K.Keerthana	19NM1E0020	II-MBA	Keerthana

The roles and responsibilities are:

1. To create awareness about the functioning of the cell in the college.
2. To bring any kind of issues related to students into the consideration of the cell members for immediate redressal.
3. To act as student coordinators while conducting any seminars and workshops related to Women Empowerment.

31/9/20
19/9/20
PRINCIPAL

Copy to: All HODs

CHC
ECE

DM
EEE

Per
CSE

BP
IT

U.B
ME

S. Ram
MBA

KRF
BS&H

for
AK
Coordinator:

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VIEW/Principal/Office order/2020/10(17)

Date: 21/08/2020

PROCEEDINGS OF THE OFFICE ORDER

A committee consisting of the following members is hereby constituted as "Women Grievance & Anti -Sexual Harassment Committee/cell (WG&ASHC)".

Sl. No	Name	Designation	Position	Phone No.
1.	Dr.K.Jyothsna	Assoc.Prof-BS&H	President	8985367040
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice-President	9704559874
3.	Mrs.K.Vahini	Asst.Prof-MECH	Secretary	9491992944
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	9290442757
5.	Dr.F.Vijaya Bharathi	Assoc.Prof-CSE	Dept.Coordinator	9849819662
6.	Mrs.T.Sandhya Kumari	Assoc.Prof-ECE	Dept.Coordinator	9949873848
7.	Ms.B. M. Pushpa Latha	Assoc.Prof-EEE	Dept.Coordinator	9640782871
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept.Coordinator	9491162578
9.	Mrs.K.Vahini	Asst.Prof- MECH	Dept.Coordinator	9491992944
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept.Coordinator	9032991981
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept.Coordinator	9885218954

The Women Grievance & Anti-Sexual Harassment Committee is responsible:

1. To work in the direction of providing help to any female complaining of discrimination, either gender discrimination or otherwise, any kind of abuse, loneliness, peer pressure, groupism, home sickness, insecurity and/or inferiority complex in terms of physical appearance, hostel issues, harassment from room-mates, adjusting and adopting to the new environment etc.

2. To deal with issues relating to sexual harassment at the college as per the guidelines of Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013. It is applicable to all students, staff and faculty.

Term : Two years and shall continue to be in force until reconstruction.

Meetings : The meeting may be scheduled as and when necessary.

21/8/2020
PRINCIPAL

Copy to: All HoDs

ECE EEE CSE IT ME MBA BS&H

Coordinator:



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VIEW/WG&ASHC- Meeting/2019-20/07

Date: 17/09/2020

CIRCULAR

The Women Protection cell Meeting has been planned to conduct Annual academic meeting for the Academic Year 2019-20 on 18th September 2020, Friday at 2.00 pm. All the members of Women Protection cell are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

To discuss the grievances received under this cell and redressal during the Academic Year 2019-20.

22/9/20
17/9/20
PRINCIPAL

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	<i>[Signature]</i>
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	<i>[Signature]</i>
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	<i>[Signature]</i>
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	<i>[Signature]</i>
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	<i>[Signature]</i>
6.	Mrs. T. Sandhya	Assoc. Prof-ECE	Dept. Coordinator	<i>[Signature]</i>
7.	Ms. B. M. Pushpa	Assoc. Prof-EEE	Dept. Coordinator	<i>[Signature]</i>
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	<i>[Signature]</i>
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	<i>[Signature]</i>
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	<i>[Signature]</i>
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	<i>[Signature]</i>



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VIEW/ WG&ASHC /AY2019-20/MOM/07

Date: 21-09-2020

Women Grievance and Anti Sexual Harassment Cell

The annual minutes of the meeting for the Academic year 2019-20 of Women Grievance and Anti Sexual Harassment Cell was held on dt:18-9-2020 at Board room by 2:00 pm by the President of WG&ASHC Cell.

The following grievances are registered and resolved for the Academic Year 2019-20



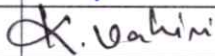
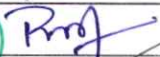

Sl.No	Name of the student	Date of Appeal received	Date of issue resolved	Issue	Action Taken
1.	Ms.R.Keerthi (IV-B.Tech - ME)	13-07-2019	24-07-2019	Received request to arrange transport facility to their area as it is difficult to manage during monthlies.	Issue directed to Transport manager for resolving the issue as soon as possible. Issue was resolved within one week.
2.	Ms.L.Kavya (II-B.Tech-CSE)	22-08-2019	31-08-2019	Requested to arrange sanitary disposal bins in more quantity	Issue is directed to floor maintenance supervisor and resolved the issue.
3.	Ms. D.Venu Madhuri (II-B.tech-CSE)	22-08-2019	31-08-2019	Request received to clean wash rooms regularly	Issue is directed to floor maintenance supervisor and resolved the issue.
4.	Ms.M.Ratna Shivani (III-B.Tech-CSE)	20-10-2019	23-10-2019	Allegation on Mr.Praveen Kumar and Ms.Y.V.Sravya.	Mr.Praveen Kumar was asked to resign the job and Mrs.Y.V.Sravya was asked to submit an apology letter.



28/9
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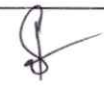

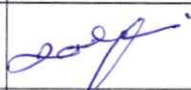
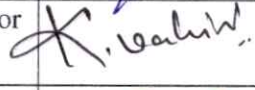

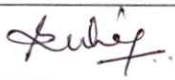
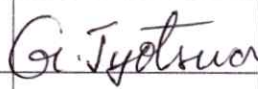

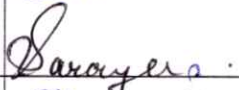
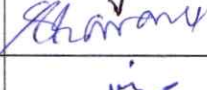

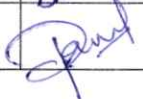
5.	Ms.I.Lahari (IV-B.Tech- EEE)	28-11- 2019	02-12-2019	Request to find the thief who stolen her money in the class room	Issue has directed to concerned HOD Sir and traced out the thief using CC Cameras.
6.	Ms.V.Kavya (III-B.Tech- ECE)	24-11- 2019	02-12-2019	Request to make repairs for the class room doors.	Issue has directed to manager and assigned the work to carpenters.
7.	Ms.D.Keerthi, Ms.N.Trishitha, Ms.Y.Hima Bindu, Ms.K.Kusuma, Ms.B.Neelima (IV-MECH)	17-2-2020	19-2-2020	Allegations on the faculty Mr. A.V.Pradeep and Mr.L.V.Suryam, Asst.Prof, Mechanical	Principal sir has appointed a committee for the resolution. As per the recommendations of the committee, alleged faculty were supposed to submit an apology letter and to give resignation for their jobs.
8.	Ms.M.Spandana (III-B.Tech- ECE)	20-2-2020	26-2-2020	Request received from a student about the allegations due to messages received from the brother of another student.	Issue has directed to concerned HOD and to have a meeting with those siblings parents. They have produced the concerned letters for the resolution.

Members Present for the meeting:

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	



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6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof-MECH	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	
12.	G.Jyothsna	IV B.Tech-IT	IT-Student Member	
13.	D.Rani	IV B.Tech-CSE	CSE-Student Member	
14.	G.Sarayu	IV B.Tech-ECE	ECE-Student Member	
15.	N.Sravani	IV B.Tech-EEE	EEE-Student Member	
16.	R.Bhargavi	IV B.Tech-ME	ME- Student Member	
17.	A.Prathyusha	II MBA Sudent	MBA- Student Member	

The President and committee members expressed their gratitude to Principal for resolving the grievances of students.


PRESIDENT

(D.Kamal Kumari)


PRINCIPAL

(Dr.J.Sudhakar)

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VIEW/WG&ASHC- Meeting/2019-20/06

Date: 26/2/2020

CIRCULAR

The Women Grievance & Anti-Sexual Harassment committee Meeting has been planned to conduct on 26th February 2020, Wednesday at 02.00 pm regarding a complaint received from the parents of Ms.Spandana of III ECE. All the members of Women Grievance & Anti-Sexual Harassment committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

Discussion on the harassment complaint received from parents of Ms.Spandana of III ECE on brother of a student of the same class.

B. Prabhakar
PRINCIPAL

Copy to:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	<i>D.K.</i>
2.	Dr.Akanksha Mishra	Assoc. Prof-EEE	Vice -President	<i>A.M.</i>
3.	Mrs.K.Vahini	Asst.professor- MECH	Secretary	<i>K.Vahini</i>
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	<i>P.R.</i>
5.	Mrs.P.Vijayabharathi	Assoc.Prof - CSE	Dept. Coordinator	<i>P.V.</i>
6.	Mrs.T.Sandhya Kumari	Assoc.Prof - ECE	Dept. Coordinator	<i>T.S.</i>
7.	Ms.B.M.Pushpa Latha	Assoc.Prof - EEE	Dept. Coordinator	<i>B.M.</i>
8.	Mrs.S.Kalyani	Assoc.Prof - IT	Dept. Coordinator	<i>S.K.</i>
9.	Mrs.K.Vahini	Asst.professor- MECH	Dept. Coordinator	<i>K.Vahini</i>
10.	Mrs.M.Satyavathi	Asst.Prof- MBA	Dept. Coordinator	<i>M.S.</i>
11.	Dr.K.P.Suhasini	Assoc.Prof - BS&H	Dept. Coordinator	<i>Suhasini</i>



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VIEW/ WG&ASHC /AY19-20/MOM/06

Date: 26.2.2020

Minutes of the meeting - Women Grievance & Anti -Sexual Harassment Committee

Women Grievance & Anti - Sexual Harassment Committee meeting is conducted on 26.2.2020 at 02:00 PM in Vignan's Institute of Engineering for Women. The meeting is on receiving a complaint raised by parents of Ms. Spandana of III ECE regarding an students brother that some messages are been sent to her mobile. The meeting is preceded by the President of Women Grievance & Anti -Sexual Harassment Committee and attended by its members.

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	

PRESIDENT

PRINCIPAL



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ACTION TAKEN

Date: 26.02.2020

Complaints received by the Women Grievance & Anti-Sexual Harassment Committee:

Complaint from the parents of Ms. Spandana of III ECE regarding an another students brother that some messages are been sent to her mobile.

As per the committee recommendations and with the discussions of the principal, the following actions are proposed for implementation.

The committee with 5 members was formed on this complaint enquired both the students and their parents. The committee concluded that:

1. The student's brother who is sending the message was mentally challenged.
2. Medical reports were observed.

After enquiry the following are the recommendations of the committee:

1. Explanation letters with student's brother were to be collected.
2. Medical reports of the alleged were to be collected and finally to warn the alleged not to involve in such type of issues in the future.


PRESIDENT




PRINCIPAL

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VIEW/WG&ASHC- Meeting/2019-20/05

Date: 17/2/2020

CIRCULAR

The Women Grievance & Anti-Sexual Harassment committee Meeting has been planned to conduct on 19th February 2020, Wednesday at 02.00 pm regarding a complaint raised by IV-Mechanical students. All the members of Women Grievance & Anti-Sexual Harassment committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

Discussion on the harassment complaint received from IV Mechanical students on Mechanical Faculty.

310
17/2/20

PRINCIPAL

Copy to:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Mrs.D.Kamal Kumari	Asst.professor- CSE	President	<i>[Signature]</i>
2.	Dr.Akanksha Mishra	Assoc. Prof-EEE	Vice -President	<i>[Signature]</i>
3.	Mrs.K.Vahini	Asst.professor- MECH	Secretary	<i>[Signature]</i>
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	<i>[Signature]</i>
5.	Mrs.P.Vijayabharathi	Assoc.Prof - CSE	Dept. Coordinator	<i>[Signature]</i>
6.	Mrs.T.Sandhya Kumari	Assoc.Prof - ECE	Dept. Coordinator	<i>[Signature]</i>
7.	Ms.B.M.Pushpa Latha	Assoc.Prof - EEE	Dept. Coordinator	<i>[Signature]</i>
8.	Mrs.S.Kalyani	Assoc.Prof - IT	Dept. Coordinator	<i>[Signature]</i>
9.	Mrs.K.Vahini	Asst.professor- MECH	Dept. Coordinator	<i>[Signature]</i>
10.	Mrs.M.Satyavathi	Asst.Prof- MBA	Dept. Coordinator	<i>[Signature]</i>
11.	Dr.K.P.Suhasini	Assoc.Prof - BS&H	Dept. Coordinator	<i>[Signature]</i>



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VIEW/WG&ASHC/AY19-20/MOM/05

Date: 19.02.2020

Minutes of the meeting of the Women Grievance & Anti –Sexual Harassment Committee

Women Grievance & Anti –Sexual Harassment Committee meeting is conducted on 19.2.2019 at 02:00 PM in Vignan's Institute of Engineering for Women. The meeting is on receiving a complaint of harassment by 6 students of IV MECH on interfering in personal matters and using abusive words on Mr. A.V. Pradeep and Mr.L.Suryam, Assistant Professors, Department of Mechanical Engineering. The meeting is preceded by the President of Women Grievance & Anti –Sexual Harassment Committee and it is attended by its members.

Sl. No	Name	Designation	Position
1.	Mrs. D. Kamala Kumari	Asst. Prof-CSE	President
2.	Dr.Akanksha Mishra	Assoc. Prof-EEE	Vice-President
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser
5.	Mrs. P. VijayaBharati	Assoc. Prof-CSE	Dept. Coordinator
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator
7.	Ms. B. M. PushpaLatha	Assoc. Prof-EEE	Dept. Coordinator
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator
11.	Dr. K. P. Suhasini	Assoc. Prof-	Dept. Coordinator

The committee under the leadership of Principal appointed an enquiry committee to investigate the fact and happenings and submit the report to the Principal by 21/02/2020. The members of the enquiry committee are:

1.	Prof. T. Radha Krishna Murthy, BS & H Department	Chairman
2.	Dr. P. VijayaBharati, Associate Professor - CSE	Member
3.	Mrs. T. Sandhya Kumari, Associate Professor - ECE	Member
4.	Ms. Therissa, Assistant Professor - EEE	Member
5.	Mrs. S. Kalyani, Assistant Professor - IT	Member
6.	Dr. K. Jyotsna, Associate Professor , BS & H	Member
7.	Mrs. K. Vahini, Assistant Professor - MECH	Member



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The following Grievances made by the students have been forwarded to the Principal by the committee:

1. Written complaint of Harassment submitted by 6 students of IV B-Tech. from mechanical branch. They claimed that their project supervisor, Mr.A.V.Pradeep, was interfering in personal matters with offensive jokes and threatening them with respect to their project marks.
2. They also complained regarding Mr.Suryam that he is also using abusive words and targeting personally in project reviews. He has also pulled the hair of one of the students while discussing with their project guide Mr.A.V.Pradeep regarding the progress of the project.

Women Grievance & Anti-Sexual Harassment Committee has discussed the grievances made by the students and forwarded suggestions to the Principal for necessary action.

On 17th February 2020, the Head of the Department of Mechanical Engineering forwarded the case/complaint to the Women Grievance & Anti-Sexual Harassment Committee after the discussion with the Principal Sir.

On 17th February 2020, the Grievance cell received a written complaint of harassment submitted by 6 students of IV B-Tech. Mechanical Engg. They claimed that their project supervisor, Mr.A.V.Pradeep, was commenting on their appearance and calling with names such as "XEROX MACHINE". He is cracking offensive jokes on them all the time during the class and involving in personal matters with vulgar words. Also claimed that he is threatening them regarding their "TOOL HOLDER" to be used in the project and project marks.

They also complained regarding Mr. Suryam that he is threatening the students regarding the project marks that marks will be obtained only when they satisfy the guide. He is pulling the hair and commenting in the class regularly regarding the hair. He is calling with nick names "BAKKA BHAGYA", "MAHA NATI" during the class hours all the time. He is using vulgar words and targeting the students at the time of Project reviews.

On 19th February 2020, a committee of 11 members along with the enquiry committee members were assembled and students were called and enquired regarding their complaint and if they had any issues in the department. Based on enquiry with the complaint, it is found out that the complaint's allegation of Harassment is valid.

All the statements of proof enclosed for reference.

It is the recommendation of the committee that the college management should strictly warn the alleged **MR.A.V.PRADEEP**, assistant professor, dept of mechanical engineering and **MR.L.V.SURYAM** assistant professor, dept of mechanical engineering reminding them of the expected behavioral standard for a teacher. It is also recommended that they are




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to be advised that repeated harassing behavior may result in further disciplinary action.

COMMITTEE MEMBERS

1. Mrs. D. Kamala Kumari *D.K.K.*
2. Dr. Akanksha Mishra *A.M.*
3. Mrs. K. Vahini *K.Vahini*
4. Mrs. P. Rajya Lakshmi *P.R.L.*
5. Mrs. P. Vijaya Bharati *P.V.B.*
6. Mrs. T. Sandhya Kumari *T.Sandhya K.*
7. Ms. B. M. Pushpa Latha *B.M.P.L.*
8. Mrs. S. Kalyani *S.K.*
9. Mrs. K. Vahini *K.Vahini*
10. Mrs. M. Satyavathi *M.S.*
11. Dr. K. P. Suhasini *K.P.Suhasini*

D. Kamal Kumali

PRESIDENT

B. Prakashini
PRINCIPAL



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VIEW/WG&ASHC- Meeting/2019-20/04

Date: 29/11/2019

CIRCULAR

The Women Grievance & Anti-Sexual Harassment committee Meeting has been planned to conduct on 30th November 2019, Saturday at 11 am. All the members of Women Grievance & Anti-Sexual Harassment committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

1. Review on previous meeting proposals and actions taken.
2. Activity proposals.
3. Any other points related to Women Empowerment and anti sexual harassment

Copy to:

B. Prabhakar
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Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Mrs.D.Kamal Kumari	Asst.professor- CSE	President	<i>[Signature]</i>
2.	Dr.Akanksha Mishra	Assoc. Prof-EEE	Vice –President	<i>[Signature]</i>
3.	Mrs.K. Vahini	Asst.professor- MECH	Secretary	<i>[Signature]</i>
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	<i>[Signature]</i>
5.	Mrs.P.Vijayabharathi	Assoc.Prof - CSE	Dept. Coordinator	<i>[Signature]</i>
6.	Mrs.T.Sandhya Kumari	Assoc.Prof - ECE	Dept. Coordinator	<i>[Signature]</i>
7.	Ms.B.M.Pushpa Latha	Assoc.Prof – EEE	Dept. Coordinator	<i>[Signature]</i>
8.	Mrs.S.Kalyani	Assoc.Prof – IT	Dept. Coordinator	<i>[Signature]</i>
9.	Mrs.K. Vahini	Asst.professor- MECH	Dept. Coordinator	<i>[Signature]</i>
10.	Mrs.M.Satyavathi	Asst.Prof- MBA	Dept. Coordinator	<i>[Signature]</i>
11.	Dr.K.P.Suhasini	Assoc.Prof – BS&H	Dept. Coordinator	<i>[Signature]</i>



31/11/19
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VIEW/ WG&ASHC /AY19-20/MOM/04

Date : 30-11-2019

Minutes of the meeting of the Women Grievance & Anti – Sexual Harassment Committee

1. Women Grievance & Anti-Sexual Harassment Committee meeting is conducted on 30.11.2019 at 11.00 AM in Vignan's Institute of Engineering for Women to address any complaints / issues raised by the students and women employees. The meeting is preceded by the President of Women Grievance & Anti - Sexual Harassment Committee and it is attended by its members.

Sl.No	Name	Designation	Position	Signature
1.	Mrs.D.KamalKumari	Asst.Prof - CSE	President	
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice –President	
3.	Mrs.K. Vahini	Asst.Prof-MECH	Secretary	
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	
5.	Mr.P.VijayaBharathi	Assoc.Prof-CSE	Dept. Coordinator	
6.	Mrs.T.Sandhya Kumari	Assoc.Prof-ECE	Dept. Coordinator	
7.	Ms.B.M.PushpaLatha	Assoc.Prof-EEE	Dept. Coordinator	
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs.K. Vahini	Asst.Prof- MECH	Dept. Coordinator	
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept. Coordinator	
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept. Coordinator	

2. There were no complaints on sexual harassment or abuse. However, the following complaints are received from the students. They are discussed and have been forwarded by the committee to the principal:

1. Request for one EEE Student lost money in class room.
2. Request for proper fixation of class room doors.




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The Women Grievance & Anti –Sexual Harassment Committee has discussed the issues raised by the students and forwarded suggestions to the principal for necessary action.

2. If any woman faculty, staff or girl student has any grievance, including any kind of harassment, the same can be brought to the notice of the President or any of the Committee Members for necessary action and redressal.

3. Any kind of harassment or grievance, can be brought to the notice of the President or any of the Committee Members for necessary action and redressal.

D. Rao

PRESIDENT

[Handwritten Signature]

PRINCIPAL

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ACTION TAKEN

Date: 02.12.2019

Complaints received by the Women Grievance & Anti –Sexual Harassment Committee

1. Request for one EEE Student lost money in class room
2. Request for Proper fixation of class room doors

As per the committee recommendations and with the discussions of the principal, the following actions are proposed for implementation.

1. Issue taken to the notice of HOD of Concern Department.
2. Issue taken to the notice of the manager.

The following is the status of the complaints stated above

1. Issue has been taken into consideration. The student who theft the money is traced out with the help of CC cameras fixed in the class room and counseled.
2. Issue has been taken into consideration. Repair works are being taken by the carpenters.

PRESIDENT

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VIEW/WG&ASHC- Meeting/2019-20/03

Date: 21/10/2019

CIRCULAR

The Women Grievance & Anti-Sexual Harassment committee Meeting has been planned to conduct on 21st October 2019, Monday (Today) at 02.00 pm as it is utmost important issue to be discussed. All the members of Women Grievance & Anti-Sexual Harassment committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

Discussion on the mental harassment complaint received from the parent of Ms.M.Ratna Shivani, student of III CSE.

PRINCIPAL

Copy to:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Mrs.D.Kamal Kumari	Asst.professor- CSE	President	
2.	Dr.Akanksha Mishra	Assoc. Prof-EEE	Vice –President	
3.	Mrs.K.Vahini	Asst.professor- MECH	Secretary	
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	
5.	Mrs.P.Vijayabharathi	Assoc.Prof - CSE	Dept. Coordinator	
6.	Mrs.T.Sandhya Kumari	Assoc.Prof - ECE	Dept. Coordinator	
7.	Ms.B.M.Pushpa Latha	Assoc.Prof – EEE	Dept. Coordinator	
8.	Mrs.S.Kalyani	Assoc.Prof – IT	Dept. Coordinator	
9.	Mrs.K.Vahini	Asst.professor- MECH	Dept. Coordinator	
10.	Mrs.M.Satyavathi	Asst.Prof- MBA	Dept. Coordinator	
11.	Dr.K.P.Suhasini	Assoc.Prof – BS&H	Dept. Coordinator	



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VIEW/ WG&ASHC /AY19-20/MOM /03

Date: 21.10.2019

Minutes of the meeting of the Women Grievance & Anti-Sexual Harassment Committee

Women Grievance & Anti – Sexual Harassment Committee meeting is conducted on 21.10.2019 at 02:00 PM in Vignan's Institute of Engineering for Women. The meeting is on receiving a complaint from the parents of M. Ratna Shivani of III CSE that her child was mentally harassed by Mr. Praveen Kumar and Y. V. Sravya, Assistant Professors, Department of CSE. The meeting is preceded by the President of Women Grievance & Anti –Sexual Harassment Committee and it is attended by its members.

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	
6.	Mrs. T. Sandhya	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa	Assoc. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	

PRESIDENT



PRINCIPAL

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ACTION TAKEN

Date: 23.10.2019

Complaints received by the Women Grievance & Anti-Sexual Harassment Committee:

Complaint from the parents of M.Ratan Shivani on Mr. Praveen Kumar and Y. V. Sravya, Assistant Professors. Department of CSE that she was mentally harassed by them.

As per the committee recommendations and with the discussions of the principal, the following actions are proposed for implementation.

The committee enquired both the faculty and the students of the same class.

After enquiry the following are the recommendations of the committee:

1. Mr. Praveen Kumar, Assistant Professor, Department of CSE was asked to resign the job.
2. Mrs. Y. V. Sravya, Assistant Professor, Department of CSE was asked to submit an apology letter.

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VIEW/WG&ASHC- Meeting/2019-20/02

Date: 22/8/2019

CIRCULAR

The Women Grievance & Anti-Sexual Harassment committee Meeting has been planned to conduct on 24th August 2019, Saturday at 11 am. All the members of Women Grievance & Anti-Sexual Harassment committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

1. Discussion on previous meeting proposals and actions taken.
2. Proposal of activities to be conducted.
3. Any other discussion points related to Women Empowerment and anti sexual Harassment

31/8/19
22/8/19
PRINCIPAL

Copy to:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Mrs.D.Kamal Kumari	Asst.professor- CSE	President	
2.	Dr.Akanksha Mishra	Assoc. Prof-EEE	Vice -President	
3.	Mrs.K.Vahini	Asst.professor- MECH	Secretary	
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	
5.	Mrs.P.Vijayabharathi	Assoc.Prof - CSE	Dept. Coordinator	
6.	Mrs.T.Sandhya Kumari	Assoc.Prof - ECE	Dept. Coordinator	
7.	Ms.B.M.Pushpa Latha	Assoc.Prof - EEE	Dept. Coordinator	
8.	Mrs.S.Kalyani	Assoc.Prof - IT	Dept. Coordinator	
9.	Mrs.K.Vahini	Asst.professor- MECH	Dept. Coordinator	
10.	Mrs.M.Satyavathi	Asst.Prof- MBA	Dept. Coordinator	
11.	Dr.K.P.Suhasini	Assoc.Prof - BS&H	Dept. Coordinator	



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VIEW/ WG&ASHC /AY2019-20/MOM /02

Date: 24-08-2019

Minutes of the meeting - Women Grievance & Anti –Sexual Harassment Committee

Women Grievance & Anti-Sexual Harassment Committee meeting is conducted on 23.08.2019 at 11.00 AM in Vignan's Institute of Engineering for Women to address any complaints / issues raised by the students and women employees. The meeting is preceded by the President of Women Grievance & Anti-Sexual Harassment Committee and it is attended by its members.

Sl. No	Name	Designation	Position
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator

3. There were no complaints on sexual harassment or abuse. However, the following complaints are received from the students. They are discussed and have been forwarded by the committee to the principal:

1. Request for cleaning of washrooms on a regular basis
2. Sanitary pads disposal machine in each floor

The Women Grievance & Anti –Sexual Harassment Committee has discussed the issues raised by the students and forwarded suggestions to the principal for necessary action.



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4. If any woman faculty, staff or girl student has any grievance, including any kind of harassment, the same can be brought to the notice of the President or any of the Committee Members for necessary action and redressal.
5. Any kind of harassment or grievance can be brought to the notice of the President or any of the Committee Members for necessary action and redressal.

Arul

PRESIDENT

Principa

PRINCIPAL



PRINCIPAL
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website : www.vignanview.org

ACTION TAKEN

Date: 26.08.2019

Complaints received by the Women Grievance & Anti –Sexual Harassment Committee

1. Request for cleaning of washrooms on a regular basis.
2. Sanitary pads disposal machine in each floor.

As per the committee recommendations and with the discussions of the principal, the following actions are proposed for implementation.

1. Issue taken to the notice of the manager.
2. Issue taken to the notice of the manager.

The following is the status of the complaints stated above

1. Supervisor is advised to monitor regularly. Instructions are given for cleaning washrooms on an hourly basis
2. Issue has been considered. Order will be placed for one machine next month by inviting quotations. Further, the machines will be increased to more in near future for each floor.

Okc
PRESIDENT

[Signature]
PRINCIPAL



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website : www.vignanview.org

VIEW/WG&ASHC- Meeting/2019-20/01

Date: 13/7/2019

CIRCULAR

The Women Grievance & Anti-Sexual Harassment committee Meeting has been planned to conduct on 15th July 2019, Monday at 11 am. All the members of Women Grievance & Anti-Sexual Harassment committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

1. Review on previous meeting proposals and actions taken.
2. Activity proposals.
3. Any other points related to Women Empowerment and anti sexual harassment
4. Selection of Student Representatives for the Academic Year 2019-20.

3/10
13/7/19
PRINCIPAL

Copy to:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Mrs.D.Kamal Kumari	Asst.professor- CSE	President	
2.	Dr.Akanksha Mishra	Assoc. Prof-EEE	Vice –President	
3.	Mrs.K.Vahini	Asst.professor- MECH	Secretary	
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	
5.	Mrs.P.Vijayabharathi	Assoc.Prof - CSE	Dept. Coordinator	
6.	Mrs.T.Sandhya Kumari	Assoc.Prof - ECE	Dept. Coordinator	
7.	Ms.B.M.Pushpa Latha	Assoc.Prof – EEE	Dept. Coordinator	
8.	Mrs.S.Kalyani	Assoc.Prof – IT	Dept. Coordinator	
9.	Mrs.K.Vahini	Asst.professor- MECH	Dept. Coordinator	
10.	Mrs.M.Satyavathi	Asst.Prof- MBA	Dept. Coordinator	
11.	Dr.K.P.Suhasini	Assoc.Prof – BS&H	Dept. Coordinator	



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website : www.vignanview.org

VIEW/ WG &ASHC /AY2019-20/MOM /01

Date: 15.07.2019

Minutes of the meeting of Women Grievance & Anti-Sexual Harassment Committee:

Women Grievance & Anti-Sexual Harassment Committee meeting is conducted on 15.07.2019 at 11.00 AM in Vignan's Institute of Engineering for Women to address any complaints / issues raised by the students and women employees. The student representatives for the Academic Year 2019-20 were selected for the effective functioning of the cell. The meeting is preceded by the President of Women Grievance & Anti-Sexual Harassment Committee and it is attended by its members.

There were no complaints on sexual assault. The following issues are discussed from the complaints made by the students. They have been forwarded by the committee to the principal:

1. Replacement of damaged chairs and benches in the class rooms
2. Transport facility to some specific localized areas i.e. Gosala, Mindi, Gnanpuram, Town kotha road is requested

The Women Grievance & Anti -Sexual Harassment Committee has discussed the issues raised by the students and forwarded suggestions to the principal for necessary action.

2. If any woman faculty, staff or girl student has any grievance, including any kind of harassment, the same can be brought to the notice of the President or any of the Committee Members for necessary action and redressal.
3. It has been opined that each department should hold some awareness programs and programs on women entrepreneurship in this academic year.

The following student representatives were elected for the AY 2019-20

Sl.No	Name	Hall Ticket No	Program
1.	Ms.K.Usha	16NM1A05G2	IV-B.Tech- CSE
2.	Ms.G.Srinija	16NM1A0441	IV-B.Tech- ECE
3.	Ms.P.Sravani	16NM1A0320	IV-B.Tech -ME
4.	Ms.Ch.Yamini	16NM1A1209	IV-B.Tech - IT
5.	Ms.A.Alekhyia	16NM1A0201	IV-B.Tech - EEE
6.	Ms.P.Bhagya Lakshmi	18NM1E0048	II-MBA



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Vignan's Institute of
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K. I. Peta, VSEZ (Post)
Visakhapatnam-530

Members attended for the meeting are:

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	<i>D.K.K.</i>
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	<i>A.M.</i>
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	<i>K. Vahini</i>
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	<i>P.R.L.</i>
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	<i>P.V.B.</i>
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	<i>T.S.K.</i>
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	<i>B.M.P.L.</i>
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	<i>S.K.</i>
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	<i>K. Vahini</i>
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	<i>M.S.</i>
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	<i>K.P.S.</i>

D.K.K.
PRESIDENT

K.P.S.
PRINCIPAL



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E-mail : view.office2008@gmail.com, viewprincipal@gmail.com

website : www.vignanview.org

ACTION TAKEN

Date: 23.07.2019

Complaints received by the Women Grievance & Anti Sexual Harassment cell are

1. Replacement of damaged chairs and benches in the class rooms
2. Transport facility to some specific localized areas i.e. Gosala, Mindi, Gnanpuram, Town kotha road is requested

As per the committee recommendations and with the discussions of the principal, the following actions are proposed for implementation.

1. Issue has taken into the notice of the Manager
2. Issue has taken into the notice of Transport manager.

The following is the status of the complaints stated above

1. Issue has been taken into consideration
2. Issue has been brought to the notice of the Transport manager and extended one bus to Gosala stop via Simhachalam, and the other routes will be extended from the next academic year.

D.V.

PRESIDENT

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23/7/19

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VIEW/WG&ASHC- Meeting/2019-20/01(A)

Date: 15. 07.2019

CIRCULAR

As per the recommendations of the Principal and Committee members of the Women Protection cell, The following students were elected as student representatives for the Academic Year 2019-20, for the smooth functioning of the cell.

STUDENT-REPRESENTTIVES FOR THE ACADEMIC YEAR 2019-20

Sl.No	Name	Hall Ticket No	Program	Signature
1.	Ms.K.Usha	16NM1A05G2	IV B.Tech-CSE	
2.	Ms.G.Srinija	16NM1A0441	IV B.Tech -ECE	
3.	Ms.P.Sravani	16NM1A0320	IV B.Tech-ME	
4.	Ms.Ch.Yamini	16NM1A1209	IV B.Tech-IT	
5.	Ms.A.Alekhyia	16NM1A0201	IV B.Tech -EEE	
6.	Ms.P.Bhagya Lakshmi	18NM1E0048	II-MBA	

The roles and responsibilities are:

1. To create awareness about the functioning of the cell in the college.
2. To bring any kind of issues related to students into the consideration of the cell members for immediate redressal.
3. To act as student coordinators while conducting any seminars and workshops related to Women Empowerment.

PRINCIPAL

Copy to: All HODs

ECE

EEE

CSE

IT

ME

MBA

BS&H

Coordinator:

Office Copy:



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VIEW/Principal/Office order/2018/21(17)

Date: 07/07/2018

PROCEEDINGS OF THE OFFICE ORDER

A committee consisting of the following members is hereby constituted as "Women Grievance & Anti -Sexual Harassment Committee/cell (WG&ASHC)".

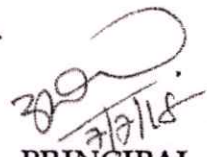
Sl. No	Name	Designation	Position	Phone No.
1.	Mrs.D.Kamal Kumari	Asst.Prof-CSE	President	9246621037
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice-President	9704559874
3.	Mrs.K.Vahini	Asst.Prof-MECH	Secretary	9491992944
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	9290442757
5.	Mrs.P.Vijaya Bharathi	Assoc.Prof-CSE	Dept.Coordinator	9849819662
6.	Mrs.T.Sandhya Kumari	Assoc.Prof-ECE	Dept.Coordinator	9949873848
7.	Ms.B. M. Pushpa Latha	Assoc.Prof-EEE	Dept.Coordinator	9640782871
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept.Coordinator	9491162578
9.	Mrs.K.Vahini	Asst.Prof- MECH	Dept.Coordinator	9491992944
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept.Coordinator	9032991981
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept.Coordinator	9885218954

The Women Grievance & Anti-Sexual Harassment Committee is responsible:

1. To work in the direction of providing help to any female complaining of discrimination, either gender discrimination or otherwise, any kind of abuse, loneliness, peer pressure, groupism, home sickness, insecurity and/or inferiority complex in terms of physical appearance, hostel issues, harassment from room-mates, adjusting and adopting to the new environment etc.
2. To deal with issues relating to sexual harassment at the college as per the guidelines of Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013. It is applicable to all students, staff and faculty.

Term : Two years and shall continue to be in force until reconstruction.

Meetings : The meeting may be scheduled as and when necessary.


PRINCIPAL

Copy to: All HoDs


ECE EEE CSE ME MBA BS&H

Coordinator: 




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website : www.vignanview.org

VIEW/WG&ASHC- Meeting/2018-19/04

Date: 09/07/2018

CIRCULAR

The Women Protection cell Meeting has been planned to conduct Annual academic meeting on 10th July 2018, Tuesday at 2.00 pm. All the members of Women Protection cell are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

To discuss the grievances received under this cell and redressal during Academic Year 2018-19.

3/20
9/7/18
PRINCIPAL

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	<i>[Signature]</i>
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	<i>[Signature]</i>
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	<i>[Signature]</i>
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	<i>[Signature]</i>
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	<i>[Signature]</i>
6.	Mrs. T. Sandhya	Assoc. Prof-ECE	Dept. Coordinator	<i>[Signature]</i>
7.	Ms. B. M. Pushpa	Assoc. Prof-EEE	Dept. Coordinator	<i>[Signature]</i>
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	<i>[Signature]</i>
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	<i>[Signature]</i>
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	<i>[Signature]</i>
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	<i>[Signature]</i>



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VIEW/ WG&ASHC /AY2018-19/MOM /04

Date:11-07-2019

Women Grievance and Anti Sexual Harassment Cell

The annual minutes of the meeting of Women Grievance and Anti Sexual Harassment Cell for the Academic Year 2018-19 was held on 10-7-2019 at 2:00 pm by the President of WG&ASHC Cell.

The following grievances are registered and resolved for the Academic Year 2018-19


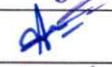
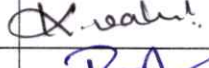





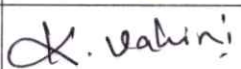
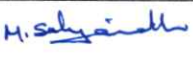


Sl.No	Name of the student	Date of Appeal received	Date of issue resolved	Issue	Action Taken
1.	Ms.K.Kusuma (II-B.Tech Mech)	10-07-2018	05-10-2018	Request received to arrange RO water system in every floor	Forwarded to Manager for resolution. Issue was resolved by 2012-16 alumni batch and they came forward voluntarily to donate the cool water dispensors.
2.	Ms. L.Vaidehi (III-B.tech- CSE)	14-07-2018	20-7-2018	Request to maintain medical kit in every Department	Forwarded to Institutional Health coordinator.
3.	Ms.R.Harshini (First MBA)	20-12-2018	25-01-2019	Request to arrange more no of beds in the rest room and to allocate one rest room in every floor	Forwarded to Principal Sir. The number of beds has increased but the allocation of rest room was not resolved as there are no extra rooms



30/7
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					available in the campus.
4.	Women Faculty	26-12-2018	25-01-2019	Request received to arrange the wall clocks in each and every class rooms.	Issue directed to the manager for the purchase of Wall clocks.
5.	Lalli Bandaru (Alumni-EEE)	19-02-2019	23-02-2019	Received an allegation about Mr.B.Rajesh, Asst Prof, EEE.	Issue taken into the notice of management and after discussion with the concerned faculty and an apology letter was received from him.

Members Present for the meeting:

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof-MECH	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	
12.	Ms.G.Jyothsna	IV B.Tech-IT	IT-Student Member	



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13.	Ms.D.Rani	IV B.Tech-CSE	CSE-Student Member	<i>D.Rani</i>
14.	Ms. G.Sarayu	IV B.Tech-ECE	ECE-Student Member	<i>G.Sarayu</i>
15.	Ms.N.Sravani	IV B.Tech-EEE	EEE-Student Member	<i>N.Sravani</i>
16.	Ms.R.Bhargavi	IV B.Tech-ME	ME- Student Member	<i>R.Bhargavi</i>
17.	Ms.A.Prathyusha	II MBA Sudent	MBA- Student Member	<i>A.Prathyusha</i>

The President and committee members expressed their gratitude to Principal for resolving the grievances of students.

D.Rani
PRESIDENT

[Signature]
PRINCIPAL

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VIEW/ WG&ASHC-Meeting /2018-19 /03

Date: 19.02.2019

CIRCULAR

The Women Grievance & Anti-Sexual Harassment Committee meeting has been planned to conducted on 19th February 2019, Monday (Today) at 02.00 pm as it is utmost important issue to be discussed. All the members of Women Grievance & Anti-Sexual Harassment committee are here by informed to attend the meeting without fail.

Venue: Board Room

Agenda:


Discussion on the sexual harassment complaint lodged by Lalli Bandaru Alumni of EEE


PRINCIPAL

Copy to:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	-
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	




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website : www.vignanview.org

VIEW/ WG&ASHC /AY2018-19/MOM /03

Date: 19.2.2019

Minutes of the meeting - Women Grievance & Anti –Sexual Harassment Committee

Women Grievance & Anti – Sexual Harassment Committee meeting is conducted on 19.2.2019 at 02:00 PM in Vignan's Institute of Engineering for Women. A mail was received by the principal from Lalli Bandaru (Alumni of EEE) on sexual harassment or abuse on Mr. B. Rajesh, Assistant Professor, Department of EEE. The meeting is preceded by the President of Women Grievance & Anti –Sexual Harassment Committee and it is attended by its members.

Members attended for the meeting:

Sl. No	Name	Designation	Position
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator


PRESIDENT




PRINCIPAL

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website : www.vignanview.org

ACTION TAKEN

Date: 23.02.2019

Complaint received by the Women Grievance & Anti Sexual Harassment cell is

Harassment by Mr.Rajesh, Asst.Prof, EEE to Lalli Bandaru, Alumni student of EEE.

As per the committee recommendations and with the discussions of the principal, the following actions are proposed for implementation.

Issue taken to the notice of the management.

The following is the status of the complaints stated above

Issue has been resolved by taking apology letter from the concerned faculty and to not continue with such allegations in future.

PRESIDENT

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VIEW/ WG&ASHC-Meeting /2018-19 /02

Date: 22.01.2019

CIRCULAR

The Women Grievance & Anti-Sexual Harassment Committee meeting has been planned to conducted on 23rd January 2019, Wednesday at 10.00 AM. All the members of Women Grievance & Anti-Sexual Harassment committee are here by informed to attend the meeting without fail.

Venue: Board Room

Agenda:


1. Discussion on previous meeting proposals and actions taken.
2. Proposal of activities to be conducted.
3. Any other discussion points related to Women Empowerment and anti sexual Harassment.


PRINCIPAL

Copy to:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	-
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	




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website : www.vignanview.org

VIEW/ WG&ASHC /AY2018-19/MOM /02

Date: 23.01.2019

Minutes of the meeting - Women Grievance & Anti –Sexual Harassment Committee

Women Grievance & Anti –Sexual Harassment Committee meeting is conducted on 23.01.2019 at 10.00 AM in Vignan's Institute of Engineering for Women to address any complaints / issues raised by the students and women employees. The meeting is preceded by the President of Women Grievance & Anti –Sexual Harassment Committee and it is attended by its members.

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	
6.	Mrs. T. Sandhya	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof- ME	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	

The following complaints are received from the students. They are discussed and have been forwarded by the committee to the principal:

1. Shortage of beds in the rest rooms. One rest room need to be allotted in every floor of the campus.
2. Dustbins to be placed in the corridors of every floor and wherever necessary.

The Women Grievance & Anti –Sexual Harassment Committee has discussed the issues raised by the students and forwarded suggestions to the principal for necessary action.



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Women Employees of the college have listed the following issues

1. Request for wall clock in every classroom.
2. Request for cleaning of washrooms on a regular basis.

Any kind of harassment or grievance can be brought to the notice of the President or any of the Committee Members for necessary action and redressal.



PRESIDENT



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website : www.vignanview.org

ACTION TAKEN

Date: 25.01.2019

Complaints received by the Women Grievance & Anti-Sexual Harassment Committee:

1. Shortage of beds in the rest rooms. One rest room need to be allotted in every floor of the campus.
2. Dustbins to be placed in the corridors of every floor and wherever necessary.
3. Request of wall clock in every classroom.
4. Request of cleaning of washrooms on a regular basis.

As per the committee recommendations and with the discussions of the principal, the following actions are proposed for implementation.

1. Issue taken to the notice of the management and extra beds to be purchased shortly.
2. Issue taken to the notice of the manager.
3. Issue taken to the notice of the management.
4. Issue taken to the notice of the manager.

After enquiry the following are the recommendations of the committee:

1. The issue was not resolved as there is no provision of extra rooms immediately to allot for the rest rooms, the management would plan for it by next academic year.
2. The issue was resolved. The dustbins were purchased and placed in the every floor of the campus as required.
3. The issue was resolved. Wall clocks were purchased and placed in the every classroom in the campus.
4. Supervisor is advised to monitor regularly. Instructions are given for cleaning washrooms on an hourly basis.

PRESIDENT



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VIEW/WG&ASHC- Meeting/2018-19/01

Date: 16/7/2018

CIRCULAR

The Women Grievance & Anti-Sexual Harassment committee Meeting has been planned to conduct on 18th July 2018, Wednesday at 11 am. All the members of Women Grievance & Anti-Sexual Harassment committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

1. Discussion on previous meeting proposals and actions taken.
2. Proposal of activities to be conducted.
3. Any other discussion points related to Women Empowerment and anti sexual Harassment
4. Selection of Student Representatives for smooth functioning of Cell for the AY-2018-19

320
16/7/18
PRINCIPAL

Copy to:

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Mrs.D.Kamal Kumari	Asst.professor- CSE	President	
2.	Dr.Akanksha Mishra	Assoc. Prof-EEE	Vice -President	
3.	Mrs.K.Vahini	Asst.professor- MECH	Secretary	
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	
5.	Mrs.P.Vijayabharathi	Assoc.Prof - CSE	Dept. Coordinator	
6.	Mrs.T.Sandhya Kumari	Assoc.Prof - ECE	Dept. Coordinator	
7.	Ms.B.M.Pushpa Latha	Assoc.Prof - EEE	Dept. Coordinator	
8.	Mrs.S.Kalyani	Assoc.Prof - IT	Dept. Coordinator	
9.	Mrs.K.Vahini	Asst.professor- MECH	Dept. Coordinator	
10.	Mrs.M.Satyavathi	Asst.Prof- MBA	Dept. Coordinator	
11.	Dr.K.P.Suhasini	Assoc.Prof - BS&H	Dept. Coordinator	



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VIEW/ WG&ASHC /AY2018-19/MOM /01

Date: 18. 07.2018

Minutes of the meeting - Women Grievance & Anti –Sexual Harassment Committee (WG&ASHC)

Women Grievance & Anti –Sexual Harassment Committee meeting is conducted on 18.07.2018 at 11.00 AM in Vignans Institute of Engineering for Women to address any complaints / issues raised by the students and women employees. It is also proposed to elect new student representatives for the academic Year 2018-19 for effective functioning of the cell. The meeting is preceded by the President of Women Grievance & Anti –Sexual Harassment Committee and it is attended by its members.

There were no complaints on sexual assault. The following issues are discussed from the complaints made by the students. They have been forwarded by the committee to the principal:

1. Request for freezing water machines to have cool water in the campus.
2. Request to maintain medical kit for the students in every department individually.

The Women Grievance & Anti –Sexual Harassment Committee has discussed the issues raised by the students and forwarded suggestions to the principal for necessary action.

a) If any woman faculty, staff or girl student has any grievance, including any kind of harassment, the same can be brought to the notice of the President or any of the Committee Members for necessary action and redressal.

b) It has been opined that each department should hold some awareness programs and programs on anger management skills in this academic year.

The student representatives elected by the committee members for AY 2018-19 are

Sl.No	Name	Hall Ticket No	Program
1.	G.Jyothsna	15NM1A0212	IT
2.	D.Rani	15NM1A0546	CSE
3.	G.Sarayu	15NM1A0454	ECE
4.	N.Sravani	15NM1A0233	EEE
5.	R.Bhargavi	15NM1A0325	ME
6.	A.Prathyusha	17NM1E0002	MBA



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Members attended for the meeting:

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	<i>D.K.K.</i>
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	<i>A.M.</i>
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	<i>K. Vahini</i>
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	<i>P.R.L.</i>
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	<i>P.V.B.</i>
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	<i>T.S.K.</i>
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	<i>B.M.P.L.</i>
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	<i>S.K.</i>
9.	Mrs. K. Vahini	Asst. Prof- ME	Dept. Coordinator	<i>K. Vahini</i>
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	<i>M. Satyavathi</i>
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	<i>K.P.S.</i>

D.K.K.

PRESIDENT

[Handwritten Signature]

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VIEW/ WG&ASHC /2018-19/01(A)

Date: 24. 07.2018

CIRCULAR

As per the recommendations of the Principal and Committee members of the Women Grievance & Anti sexual harassment cell, The following students were elected as student representatives for the Academic Year 2018-19, for the smooth functioning of the cell.

STUDENT-REPRESENTATIVES FOR THE ACADEMIC YEAR 2018-19

Sl.No	Name	Hall Ticket No	Program	Signature
1.	Ms.G.Jyothsna	15NM1A0212	IV B.Tech IT	G. Jyothsna
2.	Ms.D.Rani	15NM1A0546	IV B.Tech CSE	D. Rani
3.	Ms.G.Sarayu	15NM1A0454	IV B.Tech ECE	G. Sarayu
4.	Ms.N.Sravani	15NM1A0233	IV B.Tech EEE	N. Sravani
5.	Ms.R.Bhargavi	15NM1A0325	IV B.Tech ME	R. Bhargavi
6.	Ms.A.Prathyusha	17NM1E0002	Final MBA	A. Prathyusha

The roles and responsibilities are:

1. To create awareness about the functioning of the cell in the college.
2. To bring any kind of issues related to students into the consideration of the cell members for immediate redressal.
3. To act as student coordinators while conducting any seminars and workshops related to Women Empowerment.


PRINCIPAL

Copy to: All HODs


ECE


EEE


CSE


IT


ME


MBA

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BS&H


Coordinator:



Office Copy:



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ACTION TAKEN

Date: 28.07.2018

Complaints received by the Women Protection cell:

1. Request for freezing water machines to have cool water in the campus.
2. Request to maintain medical kit for the students in the every department

As per the committee recommendations and with the discussions of the principal, the following actions are proposed for implementation:

1. Issue taken to the notice of the manager.
2. Issue taken to the notice of the management.

The following is the status of the complaints stated above:

1. Issue has been resolved. The alumini students sponsored refrigerators to four floors.
2. Issue has been resolvedby maintaining medical kit for the students in the every department.

[Handwritten Signature]

PRESIDENT

[Handwritten Signature]
28/7/18

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VIEW/WPC- Meeting/2017-18/05

Date: 25/06/2018

CIRCULAR

The Women Protection cell Meeting has been planned to conduct Annual academic meeting on 26th June 2018, Tuesday at 2.00 pm. All the members of Women Protection cell are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

To discuss the grievance received and redressal during Academic Year 2017-18.

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25/6/18
PRINCIPAL

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	
6.	Mrs. T. Sandhya	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa	Assoc. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	



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website : www.vignanview.org

VIEW/WPC /AY2017-18/MOM /05

Date:27-06-2018

Women Protection Cell

The annual minutes of the meeting of Women Protection Cell for the Academic Year 2017-18 was held on 26-06-2018 at 11:00 am by the President of Women Protection Cell along with its Members.

The following grievances are registered and resolved for the Academic Year 2017-18




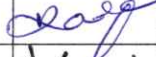
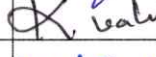
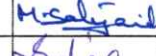
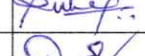
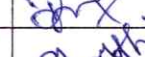
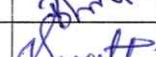
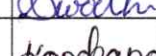
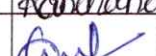
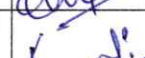

Sl.No	Name of the student	Date of Appeal received	Date of issue resolved	Issue	Action Taken
1.	Ms. P. Indira Devi (II B.Tech-EEE)	22-08-2017	25-08-2017	Inadequate water supply for wash rooms.	Issue directed to Maintenance Supervisor for immediate resolution.
2.	Ms. K.Uma (IV- B.Tech, IT)	22-10-2017	03-10-2017	Requested to arrange proper rest room with amenities.	Issue taken into consideration and forwarded to Rest room in charge.
3.	Ms. S.Yamini (III-B.Tech CSE)	12-02-2018	15-02-2018	Requested for the maintenance of cleanliness in washrooms on a regular basis.	Issue directed to Maintenance Supervisor to resolve with immediate effect.

Members Present for the meeting:

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
4.	Mrs. P. Raji	Advocate	Adviser	



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5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa Latha	Asst. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Asst. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	
12.	Ms. A.Ramya	IV B.Tech-EEE	EEE-Student Member	
13.	Ms. B.Bharathi	IV B.Tech-ME	ME-Student Member	
14.	Ms. G.Swathi	IV B.Tech-ECE	ECE-Student Member	
15.	Ms. A.Kanchana	IV B.Tech-CSE	CSE-Student Member	
16.	Ms. B.Gayatri	IV B.Tech-IT	IT- Student Member	
17.	MS. K.Kumari	II MBA Sudent	MBA- Student Member	

The President and committee members expressed their gratitude to Principal for resolving the grievances of students.



PRESIDENT



PRINCIPAL



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VIEW/WPC- Meeting/2017-18/04

Date: 14/02/2018

CIRCULAR

The women Protection committee Meeting has been planned to conduct on 16th February 2018, Friday at 11 am. All the members of women Protection committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

1. Review on previous meeting proposals and actions taken.
2. Activity proposals.
4. Any other points related to Women Empowerment.

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14/2/18
PRINCIPAL

Copy to:

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	



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VIEW/ WPC /AY17-18/MOM/04

Date : 16-02-2018

Minutes of the meeting -Women Protection cell

1.Women Protection cell meeting is conducted on 16-02-2018 at 11.00 AM in Vignans Institute of Engineering for Women to address any complaints / issues raised by the students and women employees .The meeting is preceded by the President of Women Protection cell and it is attended by its members.

Sl.No	Name	Designation	Position	Signature
1.	Mrs.D.KamalKumari	Asst.Prof - CSE	President	
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice -President	
3.	Mrs.K.Vahini	Asst.Prof-MECH	Secretary	
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	
5.	Mr.P.VijayaBharathi	Assoc.Prof-CSE	Dept. Coordinator	
6.	Mrs.T.Sandhya Kumari	Assoc.Prof-ECE	Dept. Coordinator	
7.	Ms.B.M.PushpaLatha	Assoc.Prof-EEE	Dept. Coordinator	
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs.K.Vahini	Asst.Prof- MECH	Dept. Coordinator	
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept. Coordinator	
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept. Coordinator	

2.There were no complaints on sexual harassment or abuse. However, the following complaints are received from the students. They are discussed and have been forwarded to the principal:

1.Buses are not run in all routes at 3.00 clock shift.

2.No 3'0 clock shift most of the days during exams time.

The Women Protection cell has discussed the issues raised by the students and forwarded suggestions to the principal for necessary action.

3.Any kind of harassment or grievance can be brought to the notice of the president or any of the committee members for necessary action and redressal.

4.The committee has also discussed regarding the organization of women's day.

PRESIDENT



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website : www.vignanview.org

ACTION TAKEN

Date: 16.02.2018

Complaints received by the Women Protection cell:

1. Buses are not run in all routes at 3.00 clock shift.
2. No 3'O clock shift most of the days during exams time.

As per the committee recommendations and with the discussions of the principal, the following actions are proposed for implementation:

1. Issue taken to the notice of the transport manager.
2. Issue taken to the notice of the transport manager.

The following is the status of the complaints stated above:

1. It has been decided to run buses in all routes from next academic year.
2. Due to less strength in buses, buses are not run. However, it has been decided to run few buses in the main routes.

Dkk.

PRESIDENT

[Handwritten Signature]

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K.J. Peta, VSEZ (P.O.),
Visakhapatnam-49



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Phone : 9133300357, 8886066339 :: Fax : 0891-2010485

E-mail : view.office2008@gmail.com, viewprincipal@gmail.com

website : www.vignanview.org

VIEW/WPC- Meeting/2017-18/03

Date: 11/12/2017

CIRCULAR

The women Protection committee Meeting has been planned to conduct on 13th December 2017, Wednesday at 11 am. All the members of women Protection committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

1. Review on previous meeting proposals and actions taken.
2. Activity proposals.
4. Any other points related to Women Empowerment.

31/12/17
11/12/17
PRINCIPAL

Copy to:

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	



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website : www.vignanview.org

VIEW/ WPC /AY17-18/MOM/03

Date : 13-12-2017

Minutes of the meeting -Women Protection cell

Women Protection cell meeting is conducted on 13-12-2017 at 11.00 AM in Vignan's Institute of Engineering for Women to address any complaints / issues raised by the students and women employees .The meeting is preceded by the President of Women Protection cell and it is attended by its members.

Sl.No	Name	Designation	Position	Signature
1.	Mrs.D.KamalKumari	Asst.Prof - CSE	President	
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice -President	
3.	Mrs.K.Vahini	Asst.Prof-MECH	Secretary	
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	
5.	Mr.P.VijayaBharathi	Assoc.Prof-CSE	Dept. Coordinator	
6.	Mrs.T.Sandhya Kumari	Assoc.Prof-ECE	Dept. Coordinator	
7.	Ms.B.M.PushpaLatha	Assoc.Prof-EEE	Dept. Coordinator	
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs.K.Vahini	Asst.Prof- MECH	Dept. Coordinator	
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept. Coordinator	
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept. Coordinator	

1. There were no complaints on sexual harassment or abuse. However, the following complaints are received from the students. They are discussed and have been forwarded to the principal:

1. Request for boarding buses irrespective of shifts during exams time.
2. Request for spacious canteen with proper seating arrangement.
3. Request for curtains for rooms A18, A28 and A38 as the adjacent classrooms are completely visible.

The Women Protection cell has discussed the issues raised by the students and forwarded suggestions to the principal for necessary action.

2. Women Employees of the college has listed the following issues.



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1. Request for canteen to be opened by 7.45 am in order to have breakfast and go to class.
2. No 10'o clock shift and 3'0 clock shift most of the days during exams time and vacation.
3. Any kind of harassment or grievance can be brought to the notice of the President or any of the Committee Members for necessary action and redressal.



PRESIDENT



PRINCIPAL



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website : www.vignanview.org

ACTION TAKEN

Date: 16.12.2017

Complaints received by the Women Protection cell:

1. Request for boarding buses irrespective of shifts during exams time.
2. Request for spacious canteen with proper seating arrangement.
3. Request for curtains for rooms A18, A28 and A38 as the adjacent classrooms are completely visible.

As per the committee recommendations and with the discussions of the principal, the following actions are proposed for implementation:

1. Issue taken to the notice of the transport manager.
2. Issue taken to the notice of the Dean, Administration.
3. Issue taken to the notice of the management.

The following is the status of the complaints stated above:

1. Issue has been taken into consideration. The concerned departments are asked to identify the list of students in order to process the request.
2. A new canteen is under construction and will be operational from the next academic year.
3. Issue has been taken into consideration. It has been decided to provide permanent solution by the next academic year.

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VIEW/WPC- Meeting/2017-18/02

Date: 23/10/2017

CIRCULAR

The women Protection committee Meeting has been planned to conduct on 24th October 2017, Tuesday at 10 am. All the members of women Protection committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

1. Review on previous meeting proposals and actions taken.
2. Activity proposals.
4. Any other points related to Women Empowerment.

300
23/10/17
PRINCIPAL

Copy to:

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	



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website : www.vignanview.org

VIEW/ WPC /AY17-18/MOM/02

Date : 24-10-2017

Minutes of the meeting -Women Protection cell

Women Protection cell meeting is conducted on 24-10-2017 at 10.00 AM in Vignan's Institute of Engineering for Women to address any complaints / issues raised by the students and women employees .The meeting is preceded by the President of Women Protection cell and it is attended by its members.

Sl.No	Name	Designation	Position	Signature
1.	Mrs.D.Kamal Kumari	Asst.Prof - CSE	President	
2.	Dr.Akanksha Mishra	Assoc.Prof-EEE	Vice -President	
3.	Mrs.K. Vahini	Asst.Prof-MECH	Secretary	
4.	Mrs.P.Rajya Lakshmi	Advocate	Adviser	
5.	Mr.P.Vijaya Bharathi	Assoc.Prof-CSE	Dept. Coordinator	
6.	Mrs.T.Sandhya Kumari	Assoc.Prof-ECE	Dept. Coordinator	
7.	Ms.B.M.PushpaLatha	Assoc.Prof-EEE	Dept. Coordinator	
8.	Mrs.S.Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs.K.Vahini	Asst.Prof- MECH	Dept. Coordinator	
10.	Mrs.M.Satyavathi	Asst.Prof-MBA	Dept. Coordinator	
11.	Dr.K.P.Suhasini	Assoc.Prof-BS&H	Dept. Coordinator	

The following complaints are received from the students.They are discussed and have been forwarded to the principal:

- Request for cleaning of washrooms on a regular basis.
- General and drinking water at the same place.
- Request for proper rest room for students in case of unexpected sickness.

The Women Protection cell has discussed the issues raised by the students and forwarded suggestions to the principal for necessary action.

- 1.Women Employees of the college has listed the following issues.



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- a. Request for waiting hall with attached washroom.
 - b. Request for cleaning of washrooms on a regular basis.
2. Any kind of harassment or grievance can be brought to the notice of the President or any of the Committee Members for necessary action and redressal.



PRESIDENT



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website : www.vignanview.org

ACTION TAKEN

Date: 28.10.2017

Complaints received by the Women Protection cell:

1. Request for cleaning of washrooms on regular basis.
2. General and drinking water at the same place.
3. Request for proper rest room for students in case of unexpected sickness.

As per the committee recommendations and with the discussions of the principal, the following actions are proposed for implementation:

1. Issue taken to the notice of the manager.
2. Issue taken to the notice of the management.
3. Issue taken to the notice of the management.

The following is the status of the complaints stated above:

1. Supervisor is advised to monitor regularly. Instructions are given for cleaning washrooms on an hourly basis.
2. Issue has been resolved. Labeling has been carried out as "General Water" and "Mineral Water".
3. Issue has been taken into consideration. Could be provided in the near future.

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VIEW/WPC- Meeting/2017-18/01

Date: 23/08/2017

CIRCULAR

The women Protection committee Meeting has been planned to conduct on 26th August 2017, Saturday at 11 am. All the members of women Protection committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

1. Selection of Student Representatives for smooth functioning of Cell for the AY-2017-18
2. Proposals and actions to be taken in this Academic Year.
3. Activity proposals.
4. Any other points related to Women Empowerment.

3202
23/8/17

PRINCIPAL

Copy to:

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	
9.	Mrs. K. Vahini	Asst. Prof- MECH	Dept. Coordinator	
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	
11.	Dr. K. P. Suhasini	Assoc. Prof-BS&H	Dept. Coordinator	



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website : www.vignanview.org

VIEW/ WPC /AY2017-18/MOM /01

Date: 26.08.2017

Minutes of the meeting - Women Protection Cell:

Women Protection Cell meeting is conducted on 26.08.2017 at 11.00 AM in Vignans Institute of Engineering for Women to address any complaints / issues raised by the students and women employees and also to elect student representatives for the Academic Year 2017-18. The meeting is preceded by the President of Women Protection Cell.

The following issues are discussed from the complaints made by the students. They have been forwarded to the principal:

1. Request for proper drinking water supply
2. Inadequate water supply for washrooms.
3. Request for sick bay with a lady attendant/Nurse to provide first aid

The Women Grievance & Anti-Sexual Harassment Committee has discussed the issues raised by the students and forwarded suggestions to the principal for necessary action.

1. If any woman faculty, girl student has any grievance, including any kind of harassment, the same can be brought to the notice of the President or any of the Committee Members for necessary action and redressal.

2. It has been opined that each department should hold some awareness programs and programs on life coping skills in this academic year.

3. The student representatives elected by the committee members for AY 2017-18 are

Sl.No	Name	Hall Ticket No	Program
1.	Ms.A.Ramya	14NM1A0201	EEE
2.	Ms.B.Bharathi	14NM1A0303	ME
3.	Ms.G.Swathi	14NM1A0464	ECE
4.	Ms.A.Kanchana	14NM1A0502	CSE
5.	Ms.B.Gayatri	14NM1A1203	IT
6.	Ms.K.Kumari	16NNM1E0037	MBA



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Members attended for the meeting are:

Sl. No	Name	Designation	Position	Signature
1.	Mrs. D. Kamal Kumari	Asst. Prof-CSE	President	<i>D.K.</i>
2.	Dr. Akanksha Mishra	Assoc. Prof-EEE	Vice-President	<i>A.M.</i>
3.	Mrs. K. Vahini	Asst. Prof-MECH	Secretary	<i>K.V.</i>
4.	Mrs. P. Rajya Lakshmi	Advocate	Adviser	<i>P.R.L.</i>
5.	Mrs. P. Vijaya Bharati	Assoc. Prof-CSE	Dept. Coordinator	<i>P.V.B.</i>
6.	Mrs. T. Sandhya Kumari	Assoc. Prof-ECE	Dept. Coordinator	<i>T.S.K.</i>
7.	Ms. B. M. Pushpa Latha	Assoc. Prof-EEE	Dept. Coordinator	<i>B.M.P.L.</i>
8.	Mrs. S. Kalyani	Assoc. Prof-IT	Dept. Coordinator	<i>S.K.</i>
9.	Mrs. K. Vahini	Asst. Prof- ME	Dept. Coordinator	<i>K.V.</i>
10.	Mrs. M. Satyavathi	Asst. Prof-MBA	Dept. Coordinator	<i>M.S.</i>
11.	Dr. K. P. Suhasini	Assoc. Prof- B.SCH	Dept. Coordinator	<i>K.P.S.</i>

D.K.
PRESIDENT



[Handwritten Signature]

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E-mail : view.office2008@gmail.com, viewprincipal@gmail.com website : www.vignanview.org

ACTION TAKEN

Date: 28.08.2017

Complaints received by the Women Protection Cell are :

1. Inadequate water supply for washrooms.
2. Request for sick bay with a lady attendant/Nurse to provide first aid
3. Request for proper drinking water supply

As per the committee recommendations and with the discussions of the principal, the following actions are proposed for implementation.

1. Issue taken to the notice of the manager.
2. Issue taken to the notice of the management.
3. Issue taken to the notice of the management

The following is the status of the complaints stated above

1. Issue has been resolved with arrangement of turning on the water supply motor once in three hours
2. Issue has been taken into consideration.
3. Issue has been resolved. Mineral Water Plant is established

DL
PRESIDENT

320
28/8/17
PRINCIPAL



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website : www.vignanview.org

VIEW/WPC- Meeting/2017-18/01(A)

Date: 28/08/2017

CIRCULAR

As per the recommendations of the Principal and Committee members of the Women Protection cell, The following students were elected as student representatives for the Academic Year 2017-18, for the smooth functioning of the cell.

STUDENT-REPRESENTATIVES FOR THE AY 2017-18

Sl.No	Name	Hall Ticket No	Program	Signature
1.	Ms.A.Ramya	14NM1A0201	EEE-IV B.Tech	A. Ramya
2.	Ms.B.Bharathi	14NM1A0303	ME-IV B.Tech	B. Bharathi
3.	Ms.G.Swathi	14NM1A0464	ECE-IV B.Tech	G. Swathi
4.	Ms.A.Kanchana	14NM1A0502	CSE-IV B.Tech	A. Kanchana
5.	Ms.B.Gayatri	14NM1A1203	IT-IV B.Tech	B. Gayatri
6.	Ms.K.Kumari	16NNM1E0037	MBA-Final Year	K. Kumari

The roles and responsibilities are:

1. To create awareness about the functioning of the cell in the college.
2. To bring any kind of issues related to students into the consideration of the cell members for immediate redressal.
3. To act as student coordinators while conducting any seminars and workshops related to Women Empowerment.

28/8/17
PRINCIPAL

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Ae
ECE

Bh
EEE

Sw
CSE

Bp
IT

V.B
ME

S.Ramya
MBA

Kmm
BS&H

Dkk
Coordinator:



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